Monday, July 13, 2009 – 7:00 P.M.

The West Noble Board of Education met on Monday, July 13, 2009, with all members present.

Board President Greg Cox called the meeting to order at 7:00 p.m. and asked that all visitors register.

The election of officers for the 2009-2010 year was conducted by Superintendent Dennis VanDuyne.

Mary Wysong nominated Greg Cox for Board President and Jim Hosford seconded. Motion carried 6-0.

Jeana Leamon nominated Scott Pounds for Board Vice-President and Mary Wysong seconded. Motion carried 6-0.

Jim Kiester nominated Mary Wysong as secretary and Jim Hosford seconded. Motion carried 6-0.

Greg Cox, President, reconvened the meeting.

Several appointments were made. Scott Pounds made a motion to appoint Barbara Fought as Treasurer and authorize to bond and Kathy Laughlin Assistant Treasurer. Jim Hosford seconded and motion carried 7-0.

Scott Pounds made a motion to appoint Rhonda Cunningham as high school extra-curricular treasurer; Katie Cook as middle school extra-curricular treasurer; Gwen Jones as West Noble Elementary extra-curricular treasurer; Barbara Susan Sprague as Ligonier Elementary extra-curricular treasurer; Debbie Rodriguez and Jan Reidenbach as school lunch personnel and the authorization to bond of the afore mentioned individuals. Jim Hosford seconded and motion carried 7-0.

Scott Pounds made a motion to appoint Barbara Fought as board recording secretary and Karen Hoover as board recording assistant secretary. Jim Hosford seconded and motion carried 7-0.

Greg Cox appointed: Scott Pounds to serve as the board's representative to the Area Career & Technical Board; Jim Kiester as the board's representative to the Athletic Council and Jeana Leamon as the Legislative Liaison with the Indiana School Board's Association. Mary Wysong made a motion to accept the appointments and Jim Hosford seconded. Motion carried 7-0.

Superintendent VanDuyne submitted the proposed schedule of board meetings for 2009-2010. Mary Wysong made a motion to adopt the schedule as presented (see attached) and Chris Mershman seconded. Motion carried 7-0.

Minutes of the June 22, 2009, board meeting were distributed for review and approval. Scott Pounds made a motion to approve the minutes as presented and Jeana Leamon seconded. Motion carried 7-0.

A claims list for claims #14904 to #14937 in the amount of \$1,050,219.01 was presented for approval. Jim Kiester made a motion approving the claims as presented. Scott Pounds seconded and motion carried 7-0. Board members reviewed the receipts for June 2009.

Superintendent VanDuyne informed board members the 1782 Notice (2009 budget approval) was received from the Department of the Local Government Finance. Also, Superintendent VanDuyne reviewed the June 30, 2009, cash balance with board members.

Superintendent VanDuyne requested permission to advertise for interest rate on a \$1,000,000 temporary loan. The loan is necessary due to the lateness of the property taxes. Scott Pounds made a motion to approve the advertising for the interest rate on a temporary loan and Jim Kiester seconded. Motion carried 7-0.

An employment listing was presented to board members for approval (see attached). Jim Hosford made a motion to approve the listing as presented. Scott Pounds seconded and motion carried 7-0.

Superintendent VanDuyne announced the review of the 2010 budget would take place at the August 10, 2009, board meeting.

Second reading was held on the Non-Resident Student policy. Scott Pounds made a motion to adopt the updated policy and Jeana Leamon seconded. Motion carried 7-0.

First reading was held on the Classified Employee Benefit Handbook.

Visitors were given the opportunity to address board members. None commented.

Board members were informed of several upcoming events.

A report with updated information on the retention pond was shared with board members.

Danielle Powell requested permission to take the high school volleyball team camping at Mongo on July 17 & 18, 2009. Jim Hosford made a motion to approve and Jim Kiester seconded.

Conflict of Interest forms were submitted for Mary Wysong and Jeana Leamon. Scott Pounds made a motion to accept the forms and Chris Mershman seconded. Motion carried 7-0.

Superintendent VanDuyne asked for board members input on the creation of a Rainy Day Fund.

Superintendent VanDuyne requested permission to advertise for milk price bids. Jeana Leamon made a motion to approve and Mary Wysong seconded. Motion carried 7-0.

Superintendent VanDuyne asked for input from board members on classified raises for 2009-2010. Jim Hosford made a motion to freeze the current rates for classified staff until the financial situation of the school corporation is reviewed at the October 12, 2009, board meeting. Jim Kiester seconded and motion carried 7-0.

Jim Kiester made a motion to adjourn. Jeana Leamon seconded. Motion carried 7-0.

An executive session was held under IC-5-14-1.5-6.1b-5a (personnel), IC-5-14-1.5-6.1b-2a (negotiations) and IC-5-14-1.5-6.1b-2b (legal). No other business was conducted.

APPROVED: July 27, 2009

# WEST NOBLE SCHOOL CORPORATION BOARD OF EDUCATION MEETING CALENDAR

July 2009 – July 2010

TIME: 7:00 P.M.

LOCATION: Board Conference Room at West Noble School Corporation Office unless

Otherwise Noted

#### 2009

July	13	Monday	(Reorganization Meeting)
July	27	Monday	
August	10	Monday	
August	24	Monday	
September	14	Monday	
September	30	Wednesday	•
October	12	Monday	
October	26	Monday	
November	9	Monday	
November	23	Monday	
December	14	Monday	(Only Meeting for December)

#### 2010

January	11	Monday	
January	25	Monday	
February	8	Monday	
February	22	Monday	
March 8		Monday	
March 22		Monday	
April	12	Monday	
April	26	Monday	
May	11	Tuesday	
May	24	Monday	
June	14	Monday	
June	28	Monday	
July	12	Monday	(Reorganization Meeting)

Board of Education action is needed to change time and location.

### **EMPLOYMENT LISTING**

July 13, 2009

#### Resignations

Shari Cox – Reading Recovery 49% – L E Alicia Alspach – Food Service – H S Michelle Griffith – Softball Assistant Coach – H S

#### Leaves

Mary Bradley - Medical Leave beginning 6/29/09

#### **Certified Contracts**

James Best – Teacher – Print Shop – H S
Karrin Kritzman – Teacher – Agricultural – H S
Donna Risser – Temporary Teacher – Title I – 100% – W N E
Jennifer Schiffli – Temporary Teacher – Title I – 75% – W N E
\*Brandon Schwartz – Temporary Teacher – Title I – 65% – L E
\*Angie Edwards – Title I (temporary position) 50% – L E
\*Angie Edwards – Special Ed Inclusion Coordinator (temporary position) 50% – L E
\*Jennifer Flora – Temporary Supplemental Educational Service Coordinator – 20% – L E

#### Service Agreements

Summer Institute Workshop – 12 hours @ \$32.50

Stephanie Borger

Jane Noelle

Diane Kehoe

Elizabeth Yoder

Claudia Brown

Candice Holbrook

Rebecca Miller

Patti Seman – CDL Driver Trainer – \$9.00/hour

\*Candice Holbrook – Temporary Supplemental Educational Service Coordinator – \$9,006.00 – W N E

#### **Classified Contracts**

JoNel Kurtz – Program Assistant – Functional Skills – M S
Jared Leamon – Program Assistant – Functional Skills – M S
Alicia Alspach - Program Assistant – Functional Skills – L E
Charmayne Ness – Instructional Assistant – Kindergarten – W N E
Deb Stabler – Clerical Assistant – Title I (Temporary position) – 20% - W N E
Nancy Naylor – Computer Lab Assistant 80% - L Elementary
Nancy Naylor – Clerical Assistant – Title I (Temporary position) – 20% - Ligonier Elementary

#### Extra-Curricular

Darlene Correll – 5<sup>th</sup> Grade Team Leader – M S – \$1,029.00 Adam Sprague – 5<sup>th</sup> Grade Team Leader – M S – \$1,029.00 Chris Eash – Clubs/Organizations H S Math Club Sponsor – \$492.00 Nichole Emmert – Cross Country Assistant Coach (G) – H S – \$1,187.00 J.D. Emmert – Tennis – Boys Assistant Coach – H S – \$1,187.00 Joel Luckey – Football – Assistant Coach – \$2,921.00 Nick Juday – Football – Assistant Coach – \$2,921.00 Thomas Marsh – Football – Assistant Coach – \$2,921.00 Jared Knipper – Football – Freshmen Coach 50% – \$1,460.50

<sup>\*</sup>These contracts are because of funds received from Title I, ARRA (stimulus) and Early Interventions Grants

<sup>\*</sup>These stipend is because of funds received from Title I

Monday, July 27, 2009 – 7:00 P.M.

The West Noble Board of Education met on Monday, July 27, 2009, with all members present except Jeana Leamon.

Board President Greg Cox called the meeting to order at 7:00 p.m. and asked that all visitors register.

Minutes of the July 13, 2009, board meeting were distributed for review and approval. Scott Pounds made a motion to approve the minutes as corrected and Mary Wysond seconded. Motion carried 6-0.

A claims list for claims #14938 to #15200 in the amount of \$1,999,258.07 was presented for approval. Scott Pounds made a motion approving the claims as presented. Jim Hosford seconded and motion carried 6-0.

Superintendent VanDuyne informed board members that the annual Financial Report will be published as required by Indiana Code.

Board members reviewed the second quarter appropriation report.

An employment listing was presented to board members for approval (see attached). Jim Hosford made a motion to approve the listing as presented. Chris Mershman seconded and motion carried 6-0.

Second reading was held on the Classified Employee Benefit Handbook. Mary Wysong made a motion to approve the Classified Employee Handbook and Jim Hosford seconded. Motion carried 6-0.

Visitors were given the opportunity to address board members. None commented.

Board members were informed of several upcoming events.

Jim Kiester made a motion to adjourn. Mary Wysong seconded. Motion carried 6-0.

An executive session was held under IC-5-14-1.5-6.1b-5a (personnel), IC-5-14-1.5-6.1b-2a (negotiations) and IC-5-14-1.5-6.1b-2b (legal). No other business was conducted.

APPROVED: August 10, 2009

## Classified Employee Benefit Handbook and Compensation Guide

The West Noble School Board recognizes the contribution that the classified employees make toward achieving the goal of providing the best educational opportunities for West Noble Students. In order to promote the hiring and maintaining of effective employees attempts to bring relative information and policies together in a convenient document for ease of use of the employee. In any and all cases of discrepancies, the board policy supersedes this handbook.

#### **EXPANDED CRIMINAL HISTORY**

Indiana Code 20-26-5-10 requires all school corporations, charter schools, and accredited nonpublic schools to adopt and administer a policy requiring each applicant for non-certified or certificated employment to obtain an expanded criminal history check as of July 1, 2009. The definition of "expanded criminal history check" found at IC 20-26-2-1.5 includes a search of records from all Indiana counties in which the applicant resided, all counties in other states in which the applicant resided, and the national sex offender registry or the sex offender registries of all fifty (50) states; or a national criminal history background check and a search of the national sex offender registry or the sex offender registries of all fifty (50) states. ALL new hires must complete the national criminal history background check.

#### BEREAVEMENT

Classified employees who are contracted for a minimum of 180 work days are allowed five (5) work days off for the death of an immediate family member. Immediate family members include current spouse, child, child of spouse, sibling, parent, grandparent, grandchild, parent of current spouse, or any other person who qualifies by IRS regulation as a dependent or person placed in the household by the court.

One bereavement day for each occasion will be allowed to attend services for other than immediate family.

#### **HEALTH INSURANCE**

Classified employees except Bus Drivers whose first day of work was prior to July 1, 2008, are eligible for a corporation contribution on both single and family health insurance should they choose to participate, provided they are contracted for 50% or more full-time equivalency (FTE) per week. Classified employees except Bus Drivers whose first day of work is after July 1, 2008, are eligible for a corporation contribution to the single plan, provided they are contracted for 50% or more FTE per week. They are also eligible to a corporation contribution on the family plan if they are contracted at least 90% FTE or greater.

The school corporation will contribute to eligible employees from these classifications a dollar amount that is equal to the amount that is paid by the school corporation for teachers as represented by the Classroom Teacher's Association.

Classified employees who are contracted as a bus driver are eligible to participate in the group health plan for West Noble employees. The school corporation will contribute to eligible employees from this classification a dollar amount that is equal to the amount that is paid by the school corporation for a single health plan for teachers as represented by the Classroom Teacher's Association.

#### **HOLIDAYS**

Classified employees who are contracted to work between one hundred eighty two (182) and one hundred ninety nine (199) days a year will be paid for the following holidays: New Year's Day; President's Day; Labor Day; Thanksgiving Day; Friday after Thanksgiving; Christmas Day

Classified employees who are contracted to work between two hundred (200) and two hundred nineteen (219) days a year will be paid for the following holidays: New Year's Day; President's Day; Memorial Day; Labor Day; Thanksgiving Day; Friday after Thanksgiving; Christmas Day

Classified employees who are contracted to work between two hundred twenty (220) and two hundred thirty nine (239) days a year will be paid for the following holidays: New Year's Day; President's Day; Memorial Day; July 4th; Labor Day; Thanksgiving Day; Friday after Thanksgiving; Christmas Day

Classified employees who are contracted to work two hundred forty (240) days or more a year will be paid for the following holidays: New Year's Day; President's Day or Good Friday; Memorial Day; July 4th; Labor Day; Thanksgiving Day; Friday after Thanksgiving; Christmas Eve day; Christmas Day. Holidays are subject to change to reflect changes in the school calendar.

#### LIFE INSURANCE

Classified employees who are contracted for a minimum of one hundred eighty-two (182) days a year will be provided life insurance. Eligible employees will be covered for twenty five thousand (\$25,000) dollars.

#### LTD (Long Term Disability)

Classified employees who are contracted for a minimum of one hundred eighty-four (184) days a year and work a minimum of seventeen and one-half (17 1/2) hours per week will be covered for Long Term Disability (LTD).

#### **OVERTIME**

An employee must have prior approval of their supervisor to work overtime. Overtime will be paid at 1 ½ times the regular hourly rate for hours over 40 each week. If approved, an employee may accumulate compensatory time instead of being paid overtime. If an employee chooses compensatory time they must fill out a Request for Compensatory Time for Classified Personnel Form. An employee may accumulate up to 24 hours of comp time. Any unused compensatory time at the end of the employees' contract year will be paid off.

#### PERF (Public Employee Retirement Fund)

Classified employees who meet the requirements of the PERF board are members of the Public Employee Retirement Fund. The School Corporation will pay the mandatory 3% employee contribution.

#### PERSONAL LEAVE

Classified employees who are contracted for a minimum of 180 work days are allowed two (2) personal leave days per year. These leaves should have prior approval by the administrator in charge.

A third personal day will be an emergency leave day. It must involve unexpected and unforeseen circumstances and will be granted only with the approval of the Superintendent or his/her designee.

Unused personal leave will be added to the accumulated sick leave until the maximum accumulated sick days are reached.

#### PROFESSIONAL GROWTH INCENTIVE

Classified employees may apply for a one hundred (\$100) dollar stipend for each semester hour of college credit or its equivalent up to a maximum of two thousand (\$2,000) dollars that is earned after their date of employment with West Noble School Corporation. To earn professional growth reimbursement this training must have prior approval by the employee's supervisor and superintendent. It must be related to the duties and responsibilities of the employees in their roles at West Noble. Classified employees that were under contract to West Noble as of August 22, 1994

may count credits that were earned retro-active to January 1, 1988.

The employee should fill out the Professional Growth Request form prior to enrolling in the course(s) to receive credit for this training. The employee should turn the form into their building principal for approval. The principal will then forward the request to the Superintendent for final approval. The request for credit should be made prior to the start of the employee contract year. Credit received during the year will be added to the next contract.

#### SEVERANCE

A classified employee who has a minimum of ten (10) consecutive years of employment at West Noble prior to retirement or permanent leave (hereafter referred to as a "qualified employee") is eligible to receive a severance pay benefit.

The term "qualified employee" as used herein shall also include a qualified employee who dies prior to his/her actual retirement or leave. Severance pay shall be paid to the estate of the deceased qualified employee even if a written application has not been previously received.

The following shall be used to determine the amount received and the policies to be followed:

- A qualified employee shall make written application ninety (90) days prior to leave or retirement. Except as otherwise provided for herein, only the school board may waive this requirement.
- A qualified employee shall receive his/her current daily rate up to a maximum of sixty dollars (\$60) for each accumulated sick day. Sick days for the current contract are not considered accumulated and therefore are not counted in computing this amount. Payment for sick days shall be in one lump sum at the time of retirement or permanent leave.
- 3. A qualified employee shall also receive one hundred dollars (\$100) for each complete year of service. An employee who is discharged for cause is not eligible for this pay benefit. Beginning July 1, 2006 the School Corporation will contribute the annual \$100 for each year of service to a 401(a) annuity account for each qualified employee (employed continuous for ten or more years) to a 401a annuity account for each qualified employee to the maximum number of years allowed by the severance program.

#### 401(a) Annuity

Each contracted classified employees will have a 401(a) annuity account set up under the following guidelines:

- A classified employee shall become vested when he/she has ten (10) years of continuous work experience at West Noble School Corporation.
- 2. The 401(a) plan's terms and conditions for the administration of the 401(a) plan shall be as follows:
  - a. The amount deposited for each employee will be invested in a separate 401 (a) account. There will be no commingling of accounts and each employee may determine how his or her account shall be invested among the investment options made available by the investment vendor for the 401(a) Plan.
  - b. Until such time that an employee has retired or severed their employment with the Corporation and satisfied the eligibility requirements set forth in this Article, the employee shall have no access to the assets held in his or her separate 401(a) plan account other than as approved by IRS regulations.
  - c. Should any individual employee become deceased subsequent to becoming eligible for 401 (a) contribution benefits, the accrued benefits in his/her account shall be distributed to the decedent's designated beneficiary or to his/her estate if no beneficiary designation has been made.
  - d. Individual participants who have not met the eligibility requirements set forth in this article and who sever their employment with the Corporation prior to retiring shall forfeit the accrued total in their 401(a) account.
- Classified employees on long-term disability may collect retirement benefits when they qualify. If they collect such, they cease eligibility for Long-term Disability payments on the date of their receipt of the first retirement payment.
- Classified employees working for less than a full day will have their payment into the 401(a) account pro-rated on the basis of his/her salary.
- 4. A qualified employee who reaches the age of sixty two (62) may retire and continue to participate in West Noble's group health insurance plan with the retired employee paying the total cost of the premium for the plan until the retired employee reaches the age of which he/she is eligible to participate in Medicare, and at that time the employee's participation in West Noble's group health insurance plan shall terminate.

#### SICK BANK

Classified employees who receive sick days may elect to participate in the Classified Employee Sick Leave Bank.

(Sick Bank established 1-10-2000)

#### SICK LEAVE

Classified employees who are contracted for a minimum of 180 work days are allowed seven (7) days a year to be used for personal medical, dental appointments or immediate family illness. Immediate family members include current spouse, child, child of spouse, sibling, parent, grandparent, grandchild, parent of current spouse, or any other person who qualifies by IRS regulation as a dependent or person placed in the household by the court. Unused sick days may accumulate for the classified employee based on the following schedule:

Contracted Work Days **	Accumulated Sick Leave Days		
180-199 days	60 days		
200-219 days	66 days		
220-239 days	72 days		
240 and over	78 days		

<sup>\*\*</sup>Accumulated sick leave days will not be reduced as a result of holidays and vacations days

Classified employees must provide a doctor's notice of care in order to used accumulated sick leave days. Accumulated sick days used for family illnesses must be documented and approved by the Superintendent.

Family Medical Leave Act (FMLA) – Please refer to WNSC Board Policy and Guidelines 2008 at westnoble.k12.in.us.

#### VACATION

Classified employees who are contracted to work between two hundred (200) and two hundred nineteen (219) days a year and a minimum of 35 hours per week are eligible for one (1) week of paid vacation after five (5) years service and two (2) weeks of paid vacation after eight (8) years service.

Classified employees who are contracted to work two hundred twenty (220) or more days and a minimum of thirty five (35) hours per week are eligible for one (1) week of paid vacation after one (1) year of service, two (2) weeks

of paid vacation after two (2) years service and three (3) weeks paid vacation after eight (8) years of service.

Any classified employee who is contracted to work 240 days or more and who has continuous employment in the 240 day position for more than 25 years will be given one day of vacation for each year worked between 26 and 30 years. A total of 5 additional days are possible. These vacation days may be used during the school year with prior approval of the Superintendent.

Vacation days are not to be used on days of student attendance without the approval of the building administrator.

#### **WORK EXPERIENCE**

Employees that are hired after the start of the normal contract period may count that year as experience for the purpose of pay scale determination and other benefits as listed on this policy provided they work more then one half of the total contracted days for their classification. Sick days and personal days will be prorated.

As of July 1, 2009, employees hired that have worked at West Noble School Corporation before, may be granted the years of experience from their previous West Noble years of service if returning to a comparable position. Employees hired in maintenance, technology and secretarial positions may, with school board approval, be given credit for pre-employment related work experience in determining their pay rate. All other employees will be hired at the beginning wage scale for their classification.

## EMPLOYMENT AND FRINGE BENEFITS FOR WEST NOBLE BUS DRIVERS

July 1, 2009 - June 30, 2010

The West Noble School Board will issue contracts to school bus drivers under the following provisions and items:

1. Contract Days – 188 paid days consisting of:

180 student days
1 summer safety day
1 driver "back to school" meeting
6 holidays

#### 2. Salary:

- A. Beginning base rate for routes will be fifty-six (56.00) dollars per day. Raises are calculated on base pay only unless otherwise stated.
- B. Mileage for base routes will be paid for all loaded student miles at the rate of thirty-six (.36) cents per mile.
  Route Adjustment: After routes have been established (based upon stat sheet) route mileage may be increased or decreased up to 3 miles without change in pay.
- C. Normal route includes: stopping at 3 schools or less

If an additional stop (beyond 3) is required at a school, one (1.00) per stop per day will be added to the contract.

#### Mid-Day/Evening Assignments:

- A. Extra driving assignments (Activity Assignments, Mid-Day Assignments, Modified Day Students) with a minimum of 30 minutes down time between the assignment and the route, will pay twenty-five (28.00) dollars per day plus thirty-six (.36) cents per loaded student mile.
- B. When a driver makes an additional stop from their regular route for a student who needs assistance by the driver, the driver will be paid an additional \$5.00 per day (includes \$2.50 for half routes).

The assignments listed above will be paid per-diem each pay period from a service record provided by the transportation director or his/her designee.

#### **Extra Curricular Driving:**

- A. For non-school sponsored trips drivers should be paid ten (10.00) dollars per hour.
- B. For school sponsored trips drivers will be paid ten (10.00) dollars per hour.
- C. Any regular route driver who drives a school sponsored field trip which requires the driver to miss their regular route will have the base amount of their daily rate subtracted from pay. If a driver misses only the am or pm portion of their route then one half of their base will be subtracted from their pay.

Drivers who drive for 10 athletic events in a year will receive a non-transferable all sports ticket for the high school. Persons receiving tickets will be determined by the number of trips made the previous year. Drivers who are scheduled to drive for all events of a given sport will also receive a non-transferable all sports ticket. Should a driver drive 20 or more events during a year, their spouse will receive a non-transferable all sports ticket. Both middle school and high school athletic trips will be counted toward the number required for tickets.

- 3. Engine Heater Reimbursement: The school board will pay up to seventy five (75.00) dollars per school year to those drivers who use their electricity for the engine heater. The drivers must file a claim for this reimbursement which will be paid after April 1. Any driver who fails to use the engine heater and requires a service call to start the bus on a cold morning may have the cost of that service call deducted from the seventy five (75.00) dollars.
- State Safety Meeting Reimbursement: Those substitutes who drive on regular bus routes will receive twenty (20.00) dollars for attending the required safety meeting.
- 6. Required Physicals: All West Noble bus drivers must have bi-annual physicals as required by Federal law. Certain medical conditions may require an annual physical (i.e.; high blood pressure). In addition, all West Noble bus drivers must have their blood pressure checked at least once during the school year by a member of the West Noble nursing staff. If the blood pressure is above the accepted blood pressure limits, as set forth the requirements for the CDL, the driver will be required to submit to a complete CDL physical exam. The cost of this exam will be paid for by the West Noble School Corporation.
- 7. <u>Driver Trainers</u>: Contracted drivers that serve as trainers for new drivers

- will be paid \$12.00 per hour. Driver trainers will be selected by the director of transportation.
- 8. <u>Commercial Driver License</u>: Training will be provided bus drivers for the CDL. Drivers who are required to take the random drug screen may request payment for the time required to take the test at the rate paid for extra curricular trips. Drivers may apply for a one hour per random test.

# WEST NOBLE SCHOOL CORPORATION EMPLOYMENT LISTING

July 27, 2009

#### Resignations

Carrie Johnson – 1<sup>st</sup> Grade Teacher W N E Jennifer Finlinson – P E Teacher - 30% WNE Robby Morgan – Football Head Coach – M S

#### **Termination**

Employee #778

#### **Certified Contracts**

Mary Heintzelman – Temporary Teacher – Kindergarten – W N E Amanda Knipper – Temporary Teacher – 3<sup>rd</sup> Grade – L E

#### Classified Contracts

John Golden – 2<sup>nd</sup> Shift Custodian – M S Richard Lewis – 2<sup>nd</sup> Shift Custodian – L E School Secretaries – status quo

#### Extra-Curricular

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*Bobby Fish – Softball – Head Coach – H S – $2,921.00

*Darcy Fish – Softball – Assistant Coach – H S – $1,975.00

Kyle Marsh – Football – Assistant Coach – M S – $1,267.00

Daric Weimer – Cross Country – Assistant Coach – M S $810.00

*Jennifer Simmons – Volleyball – Freshmen Coach - $1,187.00

Cheryl Musselman – Cheerleader Sponsor – Head – Summer $337.00

Cheryl Musselman – Cheerleader Sponsor – Head – Football $1,108.00

Cheryl Musselman – Cheerleader Sponsor – Head – Basketball $1,108.00

*Shelley Wiesenberg – Cheerleader Sponsor – Assistant – Summer $203.00

*Shelley Wiesenberg – Cheerleader Sponsor – Assistant – Football $556.00
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<sup>\*</sup>Pending submission of a clear nationwide criminal history report

Monday, August 10, 2009 - 7:00 P.M.

The West Noble Board of Education met on Monday, August 10, 2009, with all members present. Board President Greg Cox called the meeting to order at 7:00 p.m. and asked that all visitors register.

Minutes of the July 27, 2009, board meeting were distributed for review and approval. Scott Pounds made a motion to approve the minutes as presented and Mary Wysong seconded. Motion carried 6-1-0.

A claims list for claims #15201 to 15229 in the amount of \$864,473.31 was presented for approval. Scott Pounds made a motion approving the claims as presented. Chris Mershman seconded and motion carried 7-0. Board members reviewed the receipts for the month of July.

Superintendent VanDuyne reviewed the 2010 budget with board members. Dr. VanDuyne asked for authorization to publish the budget and permission to amend the budget as needed after receiving information from the Indiana Department of Education budget meeting. Scott Pounds made a motion to approve the request and Jeana Leamon seconded. Motion carried 7-0.

Dr. VanDuyne submitted the wage structure for classified personnel for board approval (see attached). Scott Pounds made a motion to approve the wage structure as presented and Mary Wysong seconded. Motion carried 7-0.

A hand-out was distributed showing that Campbell & Fetter Bank was the only bidder for interest rates on a temporary loan of \$1,000,000 from September 1, 2009, to December 31, 2009. Scott Pounds made a motion to accept the interest rate bid of 2.74% from Campbell & Fetter Bank and Jim Hosford seconded. Motion carried 7-0.

Superintendent VanDuyne asked that an additional aid position be added at the elementary level to help with physical education, as well as he submitted an employment listed for approval (see attached). Scott Pounds made a motion to approve the new classified position and the employment listing as presented. Jim Hosford seconded and motion carried 7-0.

Visitors were given the opportunity to address board members. None commented.

Board members were informed of several upcoming events.

Superintendent VanDuyne submitted an out-of-state conference request for Joe Pounds to attend a coaching conference in Louisville, KY, on August 24 & 25, 2009. Scott Pounds made a motion to approve and Mary Wysong seconded. Motion carried 7-0.

Superintendent VanDuyne shared the milk bids results with board members. Dr. Vanduyne recommended that Prairie Farms be awarded the milk contract for the 2009-2010 school year. Scott Pounds made a motion to approve the recommendation and Chris Mershman seconded. Motion carried 7-0.

Superintendent VanDuyne updated board members with enrollment numbers from registration.

Jim Kiester made a motion to adjourn. Mary Wysong seconded. Motion carried 7-0.

APPROVED: August 24, 2009

# WEST NOBLE SCHOOL CORPORATION EMPLOYMENT LISTING

August 10, 2009

#### Leaves

Beverly Martin – Medical Leave beginning 8/3/09 Susan Estes – Medical Leave beginning 8/12/09 Mindy Morgan – Maternity extended through 12/31/09 Sonja Grotemat – Maternity Leave approximately 9/30/09 – 11/30/09

#### Resignations

Randy Miller – H S Social Studies Teacher and Varsity Soccer Coach (pending approval at Lakeland)

#### **Certified Contracts**

Stacey Phebus – Temporary Teacher – Maternity Leave 1<sup>st</sup> Semester \*Ashley Mannikko – 5<sup>th</sup> Grade Teacher – M S
Tammi Hicks – Temporary Teacher 1<sup>st</sup> Grade – W N E
Katharine Myers – Temporary – Speech Pathologist – W N E
Marjorie Kavanaugh – Temporary – Guidance Director 45% – H S
Current Certified Employees

#### Classified Contracts

Current School Year Employees
Brenda Yoder – Instructional Assistant 70% - W N E
Brenda Yoder – P E Supervisor 30% - W N E
\*Scott Schermerhorn – Instructional Assistant – L E
\*Ava Alicia Bartlett – Program Assistant – M S

#### Extra-Curricular

\*Gary Groves – Football Head Coach – M S – \$1,582.00
Sarah Stapleton – Student Council Advisor – H S - \$ 467.00
Chad Wilson – Football – Freshmen Coach 50% – \$1,460.50
Daniel Flores – Soccer – Boys Head Coach - \$2,999.00 (pending resignation of Randy Miller)
Ampelio Pizana – Soccer – Girls Assistant Coach – \$1,738.00
Gary Eash – Soccer – Girls Assistant Coach – \$1,738.00
Terri Peterson – Volleyball – High School Assistant Coach - \$1,738.00
\*Juan Rodriguez – Soccer – Additional Boys Assistant Coach 50% - \$593.50

<sup>\*</sup>Pending submission of a clear nationwide criminal history report

Monday, August 24, 2009 - 7:00 P.M.

The West Noble Board of Education met on Monday, August 24, 2009, with all members present. Board President Greg Cox called the meeting to order at 7:00 p.m. and asked that all visitors register.

Minutes of the August 10, 2009, board meeting were distributed for review and approval. Jeana Leamon made a motion to approve the minutes as presented and Scott Pounds seconded. Motion carried 7-0.

A claims list for claims #15230 to #15454 in the amount of \$1,163,086.99 was presented for approval. Mary Wysong made a motion approving the claims as presented. Scott Pounds seconded and motion carried 7-0.

Superintendent VanDuyne submitted a request from Sara Sowles for a sabbatical leave for the 2009-2010 school year. Mary Wysong made a motion to approve the requested leave and Scott Pounds seconded. Motion carried 7-0.

Superintendent VanDuyne submitted an employment listed for approval (see attached). Chris Mershman made a motion to approve the new classified position and the employment listing as presented. Scott Pounds seconded and motion carried 7-0.

Visitors were given the opportunity to address board members. None commented.

Superintendent VanDuyne gave a report on the student enrollment.

Board members were informed of several upcoming events.

Superintendent VanDuyne updated board members on the pond project. He also shared that he will be submitting in the future a plan to balance the budget. In 2008 expenditures exceeded receipts by \$500,000 and a similar situation is expected for 2009.

Jim Kiester made a motion to adjourn. Scott Pounds seconded. Motion carried 7-0.

An executive session was held under IC-5-14-1.5-6.1b-5a (personnel), IC-5-14-1.5-6.1b-2a (negotiations) and IC-5-14-1.5-6.1b-2b (legal). No other business was conducted.

APPROVED: September 14, 2009

#### EMPLOYMENT LISTING

August 24, 2009

#### Leaves

Sara Sowles - Teacher 1st Grade - Sabbatical Leave - L E

#### Resignations

Stacey Phebus – Temporary Teacher maternity leave 1st semester – W N E Joan Iddings – A.M. Shuttle Driver – Ligonier Elementary Lisa Taylor – P.M. Shuttle Driver – Ligonier Elementary Gary Groves - Football Head Coach - M S Candace Gum-Hales - Speech/Debate Co-Sponsor - H S Shelley Wiesenberg - Cheerleader Assistant Sponsor - Football Sonja Ottinger – Food Service – H S

#### Retirements

Jimmy Robbins - Bus Driver - as of 1/04/10

#### **Certified Contracts**

\*Bradley Remsburg, Jr. - Social Studies Teacher - H S Stacey Phebus - Temporary Teacher - Kindergarten - W N E Joy Wert - Temporary Teacher - 1st Grade - L E Brandon Schwartz - Temporary Teacher - additional 35% (Early Intervention Grant) Melissa LaShure – Temporary Teacher maternity leave 1st semester – W N E

#### Classified Contract

Cathy Ervin – Shuttle Driver – Ligonier Elementary - \$2.00/day + mileage (will be added to existing contract)

#### Extra-Curricular

Cindy Curtis - Head Teacher - Special - WNE - \$1,029.00 Rhonda Cunningham - Class Advisor - H S (Senior) - \$476.00 Rhonda Cunningham – Clubs/Organizations – H S (Charger Care) - \$492.00 Rhonda Cunningham - Academic Super Bowl Coach -\$769.00 \*Nathan Cornell - Football Head Coach - M S - \$1,582.00 \*Charles Gross - Football Assistant Coach - M S - \$1,267.00 \*Gary Groves - Football Assistant Coach - M S - \$1,267.00 Scott Schermerhorn - Football Assistant Coach - M S - \$1,267.00 Ashley Libben – Speech DeBate Co-Sponsor (increase to 50%) - \$1,541.00 Courtney Libben - Speech DeBate Co-Sponsor (increase to 50%) - \$1,541.00 Ruth Buckles – Class Advisor – H S 10<sup>th</sup> Grade - \$123.00 Jessica Bontrager - Class Advisor - H S Jr. Class Prom 18% - \$554.00 Julie Lutton - Cheerleader Head Coach - M S - \$1,029.00 \*Ashley Mannikko - Cheerleader Assistant Coach - M S - \$476.00 Carla Gierhan – Volleyball – 8<sup>th</sup> Grade Coach - \$1,267.00 Brandon Schwartz – Clubs/Organizations 5<sup>th</sup> Gr Cross Country Co-Coach - \$492.00 Tammi Hicks – Clubs/Organizations 5<sup>th</sup> Gr Cross Country Co-Coach - \$492.00 Cliff Schwartz - Plays - H S Musical - \$871.00 Karena Wilkinson - Plays - H S Musical - \$871.00 \*Erik Correa - Soccer Assistant Coach - (B) additional 50% - \$594.00 Emily Worrell - Cheerleading Assistant Coach - Football - \$556.00 Emily Worrell - Cheerleading Assistant Coach - Basketball - \$556.00

#### Mentors - \$600.00 each

Suzie Bohde Doug Brown Lisa Crick Marc Daniel Michele Edington Jeff Harper Jill Juday Mike Magid Mike Ott

Mike Weimer Karena Wilkinson Cliff Schwartz

Randy Younce \*\*Pending submission of a clear nationwide criminal history report

Monday, September 14, 2009 - 7:00 P.M.

The West Noble Board of Education met on Monday, September 14, 2009, with all members present. Board President Greg Cox called the meeting to order at 7:00 p.m. and asked that all visitors register.

Minutes of the August 24, 2009, board meeting were distributed for review and approval. Jim Kiester made a motion to approve the minutes as presented and Mary Wysong seconded. Motion carried 7-0.

A claims list for claims #15455 to #15490 in the amount of \$1,062,717.04 was presented for approval. Scott Pounds made a motion approving the claims as presented. Jeana Leamon seconded and motion carried 7-0.

Board members reviewed the receipts for August for the Corporation, as well as the extra-curricular funds reports for June, July, and August.

A public hearing was held on the 2010 budget. Members of the public were given the opportunity to address board members regarding the published budget. None commented.

Superintendent VanDuyne submitted an employment listed for approval (see attached). Jeana Leamon made a motion to approve the new classified position and the employment listing as presented. Jim Hosford seconded and motion carried 7-0.

Linda Owens, Curriculum Director, submitted a hand-out (attached) with the recommended members of the math textbook adoption committee. Chris Mershman made a motion to approve the recommended individuals and Scott Pounds seconded. Motion carried 7-0.

Visitors were given the opportunity to address board members. None commented.

Superintendent VanDuyne informed board members that West Noble High School will be offering for second semester Earth Space Science with Astronomy 101 as a dual credit course.

Superintendent VanDuyne distributed an expenditure report that compared West Noble's 07/08 General Fund expenditures to those of surrounding school corporations.

Board members were informed of several upcoming events.

Two out of state conference requests were submitted for board approval. Candince Holbrook and Ann VanDuyne to attend the Thinking Maps workshop in Nashville, TN on October 19-22, 2009, and for Colleen Leitch, Sharon Franks, Jennie Allen, and Karen Records to attend the Taste of America Conference in Grand Rapids, Ml. Scott Pounds made a motion to approve the out of state conferences and Jim Kiester seconded. Motion carried 7-0. Superintendent VanDuyne also informed board members that Marla Chapel, NEISEC functional skills teacher, will be attending an autism workshop in Cincinnati, OH.

Karrin Kritzman submitted two field trips for the FFA soil judging team to Lafayette on September 12, 2009, and Noblesville on September 26, 2009, as well as the national conference in Indianapolis on October 21-23, 2009. Also, Deanna Strombeck a field trip request for the chemistry students and New DAWN students to go to the Chicago Museum of Science and Industry on October 30, 2009. Jeana Leamon made a motion to approve the field trips as presented and Chris Mershman seconded. Motion carried 7-0.

First reading was held on an ENL World History textbook up for adoption.

Quotes for refuse removal from the pond were shared with board members.

Superintendent VanDuyne shared the recently released ISTEP results with board members. West Noble students greatly improved the spring scores over the fall scores.

Candance Holbrook presented an ENL report comparing the 2008/2009 year to the 2009/2010 school year.

Jim Kiester made a motion to adjourn. Jeana Leamon seconded. Motion carried 7-0.

An executive session was held under IC-5-14-1.5-6.1b-5a (personnel), IC-5-14-1.5-6.1b-2a (negotiations) and IC-5-14-1.5-6.1b-2b (legal). No other business was conducted.

APPROVED: September 30, 2009

# WEST NOBLE SCHOOL CORPORATION EMPLOYMENT LISTING

September 14, 2009

#### Leaves

Brenda Custer – Teacher 3<sup>rd</sup> Grade – (approx 11/2/09 – 1/31/10) – W N E Jerome Choinski – Custodian (began 9/2/09) – H S

#### Resignations

Ashley Mannikko – Cheerleading Assistant Coach – M S Jeremy Swank – Basketball – 7<sup>th</sup> Grade Boys

#### **Certified Contracts**

Elias Rojas - Temporary Teacher (approx 9/30/09 - 11/30/09) - 4th Grade - W N E

#### **Classified Contracts**

Laura Cunningham - Food Service - H S

#### Extra-Curricular

Terri Peterson – Yearbook Assistant – M S - \$810.00 Amanda Miller – Destination Imagination Coach – 5<sup>th</sup> Grade – \$1,108.00 Stephanie Montgomery – Destination Imagination Coach – 5<sup>th</sup> Grade – \$1,108.00 Deb Rodriguez – Basketball Coach – 6<sup>th</sup> Grade Girls - \$1,029.00 Pat Myers – Class Advisor – Jr. 68% concessions - \$2092.00 Pat Myers – SADD Sponsor - \$492.00

Wednesday, September 30, 2009 – 7:00 P.M.

The West Noble Board of Education met on Wednesday, September 30, 2009, with all members present, except Jim Kiester. Board President Greg Cox called the meeting to order at 7:00 p.m. and asked that all visitors register.

Minutes of the September 14, 2009, board meeting were distributed for review and approval. Mary Wysong made a motion to approve the minutes as presented and Jeana Leamon seconded. Motion carried 6-0.

A claims list for claims #15491 to #15794 in the amount of \$2,367,768.64 was presented for approval. Chris Mershman made a motion approving the claims as presented. Mary Wysong seconded and motion carried 6-0.

Superintendent VanDuyne submitted an employment listed for approval (see attached). Jeana Leamon made a motion to approve the new classified position and the employment listing as presented. Scott Pounds seconded and motion carried 6-0.

Visitors were given the opportunity to address board members. None commented.

Superintendent VanDuyne informed board members of the student enrollment as of September 18, 2009. He also reported on student and staff absences.

Board members were informed of several upcoming events.

Two out of state conference requests were submitted for board approval. Doris Gierhan, Teri Kruger, Sarah Wilson, Eric Ruckert and Joe Pounds submitted a request to attend the Working on the Work Conference in Columbus, OH on November 1-4, 2009, and Heather Ostrowski submitted a request to attend the Reading Recovery Conference in Columbus, OH on February 8, 2010, where she will be a presenter. Jim Hosford made a motion to approve the out of state conferences and Mary Wysong seconded. Motion carried 6-0.

Three field trip requests were submitted for board approval: the high school extra-curricular club FCCLA is asking to attend a leadership conference in Indianapolis on October 30<sup>th</sup>; high school AP government class is asking to travel to the State House to observe the legislative session; and the middle school cross country team is asking to travel to Portage, MI for an invitational on October 10<sup>th</sup>. Scott Pounds made a motion to approve the field trips as presented and Chris Mershman seconded. Motion carried 6-0.

Second reading was held on adoption of an ENL World History textbook. Jeana Leamon made a motion to adopt the textbook and Scott Pounds seconded. Motion carried 6-0.

The 2010 advertised budget was presented for adoption. Jeana Leamon made a motion to approve budgets and tax rates for the General Fund, Debt Service Fund, Pension Debt Fund, Capital Projects Plan, Transportation Fund, and the Bus Replacement Plan. Chris Mershman seconded and motion carried 6-0.

Superintendent VanDuyne presented the Retirement Bond Tax Neutralization Resolution for approval. Scott Pounds made a motion to approve the resolution and Jim Hosford seconded. Motion carried 6-0.

Scott Pounds made a motion to adjourn. Jeana Leamon seconded. Motion carried 6-0.

An executive session was held under IC-5-14-1.5-6.1b-5a (personnel), IC-5-14-1.5-6.1b-2a (negotiations) and IC-5-14-1.5-6.1b-2b (legal). No other business was conducted.

APPROVED: October 12, 2009

#### EMPLOYMENT LISTING

September 30, 2009

#### Leaves

Tammy Bieberich (approximately 10/27/09-01/29-10)

#### Classified

Hal Kiester – (temporary) bus driver

#### Extra-Curricular

Ruth Buckles – Class Advisor – Jr. 14% magazine sales - \$431.00

Ruth Buckles – Charger Care Sponsor - HS - \$492.00 Kathy West – Science Fair Sponsor – MS - \$242.00 Jared Knipper – Science Fair Sponsor – LE - \$242.00 Kathy West – Yearbook Head Sponsor – MS - \$1,108.00

#### After-school Kindergarten Tutoring - \$32.50/hour

180 Total Program Hours – WNE 120 Total Program Hours - LE

Stephanie BorgerSuzie BohdeJudy ColeLorri GarnerPaige GerberJulie HannaMary HeintzelmanJill Juday

Jan Keefer Amanda Knipper
Robert Martin Tracey Noe

Tracey Noe Kelly Parks (10.71/hour)

Stacey Phebus Elias Rojas Elias Rojas Jason Worrell

Carla Trinklein

#### Study Table Tutor - \$32.50/hour -

150 Total Program Hours - LE

Angie Edwards Laura Elliott Lorri Garner Amanda Knipper

Tracey Noe Danielle Sitts

Study Table Tutor - \$32.50/hour - 261 Total Program Hours - MS

5<sup>th</sup> Grade 6<sup>th</sup> Grade 7<sup>th</sup> Grade 8<sup>th</sup> Grade Dee Woody Kenna Cross Dave Brockett Debra Hagen Darlene Correll Michelle Edington Danielle Powell Chris DeVries Russell Emmert Michele Leitch Vicki Replogle Connie Pipher Tracy Miller Timothy Schermerhorn Michael Weimer Ashley Mannikko Betsy Shrock Amanda Miller Greg Riegsecker Chad Wilson

Stephanie Montgomery Travis Steele Jeremy Swank

Adam Sprague Carol VanFleet Stacy Steele Rebecca Younce

Leslie Wechter

#### Mulitiple Grade Levels

Kevin Becker Tisha Bradley Jason Fleming Kyla Kensill

Clay Preston

Monday, October 12, 2009 - 7:00 P.M.

The West Noble Board of Education met on Monday, October 12, 2009, with all members present. Board President Greg Cox called the meeting to order at 7:00 p.m. and asked that all visitors register.

Superintendent VanDuyne announced that Gene Teel has been nominated for the Middle School Athletic Director of the Year for District II. Board members acknowledged West Noble Elementary student Dustin Richards and Ligonier Elementary student Nick Kathary who both had perfect scores on the math portion of the Spring 09 ISTEP test.

Minutes of the September 30, 2009, board meeting were distributed for review and approval. Mary Wysong made a motion to approve the minutes as presented and Jeana Leamon seconded. Motion carried 7-0.

Claim #15795 in the amount of \$3,000.00 was presented for approval. Scott Pounds made a motion approving the claim as presented. Jim Hosford seconded and motion carried 7-0.

Receipts for the month of September were submitted for review. Board members also reviewed the extra-curricular reports for September.

Superintendent VanDuyne reported on the third quarter operating balance for the General Fund. Current projections show that expenses will exceed revenue by approximately \$340,000.

Superintendent VanDuyne submitted an employment listed for approval (see attached). Jim Kiester made a motion to approve the employment listing as presented. Chris Mershman seconded and motion carried 7-0.

Visitors were given the opportunity to address board members. None commented.

Superintendent VanDuyne reported on student and staff absences.

Board members were informed of several upcoming events.

Superintendent VanDuyne submitted an out of state conference request for Eric Ruckert. Mr. Ruckert is a making a presentation on his assessment of Earth Space II at the Michigan Technological University in Houghton, MI on October 29, 2009. Jeana Leamon made a motion to approve the out of state conference and Jim Kiester seconded. Motion carried 7-0.

Board members need to appointment an individual to the Noble County Fair Board. This item was tabled until the October 26, 2009, board meeting.

Jim Kiester made a motion to adjourn. Jeana Leamon seconded. Motion carried 7-0.

An executive session was held under IC-5-14-1.5-6.1b-5a (personnel), IC-5-14-1.5-6.1b-2a (negotiations) and IC-5-14-1.5-6.1b-2b (legal). No other business was conducted.

APPROVED: October 26, 2009

### **EMPLOYMENT LISTING**

October 12, 2009

Certified filling Leave Linda Higi – WNE Art

#### Extra-Curricular

Thomas Marsh – Wrestling Assistant Coach – HS - \$1,738.00 K.C. Kaericher – Marching Band Specialist – MS - \$769.00 Tim Schermerhorn – 8<sup>th</sup> Grade Boys Basketball Head Coach - \$1777 Scott Schermerhorn – 8<sup>th</sup> grade Boys Basketball Asst. Coach - \$810

**Study Table Tutor - \$32.50/hour** – 261 Total Program Hours - MS Linda Phillipp

Curriculum Writing - High Ability 6<sup>th</sup> Grade - \$20.00/hour - 60 Total Program Hours

Kenna Cross

Deb Hagen

Amanda Miller

Tracy Miller

Tracey Noe

Connie Pipher

Vicki Replogle

Greg Riegsecker

Stacey Steele

Travis Steele

Monday, October 26, 2009 - 7:00 P.M.

The West Noble Board of Education met on Monday, October 26, 2009, with all members present, except Mary Wysong and Scott Pounds. Board President Greg Cox called the meeting to order at 7:00 p.m. and asked that all visitors register.

Board members acknowledged West Noble Middle School student Alexis Shepherd for her perfect score on the Language Arts portion of the Spring 09 ISTEP test.

Superintendent VanDuyne shared with board members how appreciative he is of the effort made by the custodial staff and the maintenance staff in keeping the West Noble schools clean and in excellent condition.

Minutes of the October 12, 2009, board meeting were distributed for review and approval. Jim Kiester made a motion to approve the minutes as presented and Chris Mershman seconded. Motion carried 5-0.

Claims #15796 - #15965 in the amount of \$1,063,733.76 were presented for approval. Jeana Leamon made a motion approving the claims as presented. Jim Hosford seconded and motion carried 5-0.

Superintendent VanDuyne submitted an employment listed for approval (see attached). Chris Mershman made a motion to approve the employment listing as presented. Jeana Leamon seconded and motion carried 5-0.

Superintendent VanDuyne shared with board members that he felt that this is not the time to address administrative and classified wage increases due to the current financial condition of the school corporation.

Visitors were given the opportunity to address board members. Rick Henderson shared concerns about the expense of the work being done to the pond, and complimented the high school girls cross country team on qualifying for semi-state competition.

Superintendent VanDuyne reported on student absences. He also informed board members that a H1N1 vaccination clinic will be held at the high school's auxiliary gym on October 29, 2009, from 4 pm to 7 pm.

A recommendation for a representative to the fair board will be presented at the November 9, 2009, board meeting.

Board members were informed of several upcoming events.

Superintendent VanDuyne submitted an out of state conference request for Justin Goelz to attend the International Band & Orchestra Conference in Chicago, IL from December 16-19, 2009. Jim Hosford made a motion to approve the out of state conference and Jeana Leamon seconded. Motion carried 5-0.

Superintendent VanDuyne submitted a list recommended individuals for the Wellness Committee. Jim Kiester made a motion to approve the recommended individuals. Jim Hosford seconded. Motion carried 5-0.

Jim Kiester made a motion to adjourn. Jeana Leamon seconded. Motion carried 5-0.

An executive session was held under IC-5-14-1.5-6.1b-5a (personnel), IC-5-14-1.5-6.1b-2a (negotiations) and IC-5-14-1.5-6.1b-2b (legal). No other business was conducted.

APPROVED: November 9, 2009

### **EMPLOYMENT LISTING**

October 26, 2009

#### Leaves

Cathy Ervin – Bus Driver - started 10/19/09 Amy Dreibelbis – Teacher HS English (approx 1/4/2010 – 2/12/2010)

#### Certified

Tesa Shannon Ewell - Temporary Teacher 3<sup>rd</sup> Grade - (approx 11/2/09 - 1/31/10) - W N E

#### Extra-Curricular

Beau Adair - Basketball Varsity Assistant (G) - HS - \$2,369.00 Jeffrey Burns - Basketball - B-Team (G) - \$3,473.00 Amber Kruckeberg- Basketball - Freshmen (G) - \$2,369.00 John V. Lutton, Jr. - Basketball - Freshmen (B) \$2,369.00

#### West Noble School Corporation Local Wellness Policy Committee Approved 10/26/09

Chairperson: Linda Owens

Parents: Robin Powell

Community: Joey Nelson

School Nurse: Denise Hershman

Food Service: Jenny Allen (WNES), Colleen Leitch/Sandy Hunter (WNMS), Sharon

Franks (WNHS), Terri Cunningham (LE)

Administration: Tom Schermerhorn, Gene Teel, Candice Holbrook, Brian Shepherd &

daughter Ashley

3 Teachers: Linda McAdams (WNHS), Kris Kaericher (WNMS), Deb Yoder

(elementary)

School board: Chris Mershman

Monday, November 9, 2009 - 7:00 P.M.

The West Noble Board of Education met on Monday, November 9, 2009, with all members present, except Jeana Leamon. Board President Greg Cox called the meeting to order at 7:00 p.m. and asked that all visitors register.

Board members acknowledged West Noble High School Boy's Cross Country team and coaches on their winning season.

Minutes of the October 26, 2009, board meeting were distributed for review and approval. Jim Kiester made a motion to approve the minutes as presented and Chris Mershman seconded. Motion carried 4-0-2.

Claims #15966- #16022A in the amount of \$1,614,162.08 were presented for approval. Scott Pounds made a motion approving the claims as presented. Mary Wysong seconded and motion carried 6-0. The Corporation receipts and extra-curricular fund reports for the month of October were submitted for board review.

Superintendent VanDuyne submitted an employment listed for approval (see attached). Scott Pounds made a motion to approve the employment listing as presented. Jim Hosford seconded and motion carried 6-0.

Visitors were given the opportunity to address board members. Ken Yoder shared with board members his concern on the future of the FFA program.

Board members were informed of several upcoming events.

Superintendent VanDuyne shared that the Indiana Department of Education's 2008-2009 Limited English Proficiency Assessment/LAS Links showed that West Noble students taking this assessment scored above the State average.

Superintendent VanDuyne submitted a field trip request from Ross Hales requesting permission to take the Varsity and Junior Varsity boys basketball team to a practice at Indiana University on Saturday, November 14, 2009. Jim Kiester made a motion to approve and Scott Pounds seconded. Motion carried 6-0.

Superintendent VanDuyne submitted a recommendation of individuals to the West Noble AIDS Advisory Council (see attached) for board approval. Mary Wysong made a motion to approve the recommended individuals and Chris Mershman seconded. Motion carried 6-0.

Superintendent VanDuyne submitted for board approval the proposed guidelines for reimbursement of cell phones. Scott Pounds made a motion to approve the guidelines and Jim Kiester seconded. Motion carried 6-0.

A resolution was submitted allowing for the use of procurement cards through JPMorgan Chase effective January 1, 2010. Jim Kiester made a motion approving the resolution and Mary Wysong seconded. Motion carried 6-0.

The West Noble Classroom Teachers' Association appealed to the School Board a grievance regarding the denial of professional growth by Superintendent VanDuyne due to the financial position of the school corporation. After discussion, Jim Hosford made a motion to uphold the decision of Superintendent VanDuyne and Jim Kiester seconded. Motion carried 6-0.

Jim Kiester made a motion to adjourn. Mary Wysong seconded. Motion carried 6-0.

An executive session was held under IC-5-14-1.5-6.1b-5a (personnel), IC-5-14-1.5-6.1b-2a (negotiations) and IC-5-14-1.5-6.1b-2b (legal). No other business was conducted.

APPROVED: November 23, 2009

# WEST NOBLE SCHOOL CORPORATION EMPLOYMENT LISTING

November 9, 2009

Extra-Curricular Henry Tims – Basketball – 7<sup>th</sup> grade Assistant (B) - \$810.00

# West Noble AIDS Advisory Council 2009-2010

## Submitted for school board approval 11/9/09

Ed Phillipp	H.S. teacher	1st year of 1st 2-year term
Chris Egolf	Community	1st year of 2nd 2-year term
Verela Melendez	Parent	1st year of 1st 2-year term
Dr. Lenora Hirschler	Medical	1st year of 3rd 2-year term
Stephanie Melendez	Student	1st year of 1st 2-year term
Emily Egolf	Student	1 <sup>st</sup> year of 1 <sup>st</sup> 2-year term

### Continuing council members (already approved):

Joan Cripe	Medical/Community	2nd year of 2 <sup>nd</sup> 2-year term
Jennifer Mote	Parent	2nd year of 1st 2-year term
Jane Helbert	Health care	2nd year of 1st 2-year term
Rafael Correa	Student	2 <sup>nd</sup> year of 1st 2-year term
Ross Hales	M.S.	2 <sup>nd</sup> year of 1st 2-year term
Troy Risser	Elementary	2 <sup>nd</sup> year of 1st 2-year term
Linda Owens	Admin.	continuing

### Resolution Authorizing Issuance of Procurement Cards

November 9, 2009

Whereas, the West Noble School Board of Education desires to reduce the economic burden on the resources of the school corporation by increasing the efficiency and reducing the administrative costs of the school corporation and to respond to the exigencies of the day to day operations in the accordance with the procurement process established by the Indiana Code; and

Whereas, the Board of Education recognizes that the Procurement Card is neither a substitute for public bidding, and that the Procurement Card is not being implemented for the purpose of bid splitting and avoidance of the statutorily mandated public bidding process.

NOW BE IT RESOLVED by the West Noble Board of Education:

- 1. That the Superintendent, or his/her designee, is authorized to enter into an agreement with JPMorgan Chase & Co. to secure Procurement Cards for each authorized employee of the school corporation effective January 1, 2010.
- The Superintendent, or his/her designee, shall establish in writing purchasing
  parameters in accordance with Indiana Code and the Indiana State Board of
  Accounts, including, but not limited to a listing of goods and services which may be
  procured using the Card and monetary procurement card limits for each individual.
- 3. The Superintendent, or his/her designee, will determine which employees are eligible to receive a Procurement Card. A list of authorized card holders will be submitted annually to the West Noble Board of Education.
- As a condition precedent to receiving the Procurement Card, each individual shall sign an agreement of indemnity, which will be included as an appendix to the purchasing parameters.
- 5. If a rebate program is available, the rebate amount will be receipted to the General Fund.

Approved this 9<sup>th</sup> day of November, 2009.

This Windows Mary Mysmy

### Resolution Authorizing Issuance of Procurement Cards

November 9, 2009

Whereas, the West Noble School Board of Education desires to reduce the economic burden on the resources of the school corporation by increasing the efficiency and reducing the administrative costs of the school corporation and to respond to the exigencies of the day to day operations in the accordance with the procurement process established by the Indiana Code; and

Whereas, the Board of Education recognizes that the Procurement Card is neither a substitute for public bidding, and that the Procurement Card is not being implemented for the purpose of bid splitting and avoidance of the statutorily mandated public bidding process.

NOW BE IT RESOLVED by the West Noble Board of Education:

- 1. That the Superintendent, or his/her designee, is authorized to enter into an agreement with JPMorgan Chase & Co. to secure Procurement Cards for each authorized employee of the school corporation effective January 1, 2010.
- The Superintendent, or his/her designee, shall establish in writing purchasing parameters in accordance with Indiana Code and the Indiana State Board of Accounts, including, but not limited to a listing of goods and services which may be procured using the Card and monetary procurement card limits for each individual.
- 3. The Superintendent, or his/her designee, will determine which employees are eligible to receive a Procurement Card. A list of authorized card holders will be submitted annually to the West Noble Board of Education.
- As a condition precedent to receiving the Procurement Card, each individual shall sign an agreement of indemnity, which will be included as an appendix to the purchasing parameters.
- 5. If a rebate program is available, the rebate amount will be receipted to the General Fund.

Approved this 9<sup>th</sup> day of November, 2009.

This Windows Mary Mysmy

Monday, November 23, 2009 - 7:00 P.M.

The West Noble Board of Education met on Monday, November 23, 2009, with all members present. Board President Greg Cox called the meeting to order at 7:00 p.m. and asked that all visitors register.

Board members acknowledged West Noble High School Girl's Cross Country team and coaches on their winning season and participating at State competition.

Minutes of the November 9, 2009, board meeting were distributed for review and approval. Scott Pounds made a motion to approve the minutes as presented and Chris Mershman seconded. Motion carried 6-0-1.

Claims #16003- #16265 in the amount of \$1,304,580.59 were presented for approval. Jeana Leamon made a motion approving the claims as corrected. Jim Hosford seconded and motion carried 7-0.

Superintendent VanDuyne submitted an employment listed for approval (see attached). Jeana Leamon made a motion to approve the employment listing as presented. Jim Hosford seconded and motion carried 7-0.

Visitors were given the opportunity to address board members. Superintendent VanDuyne read an note from a custodian from East Noble complimenting an 8<sup>th</sup> grade West Noble student, Cody Weimer, who helped clean up after an athletic event.

Superintendent VanDuyne shared that the Boy Scouts would like use the West Noble Campus grounds for a regional camp-out on April 30, 2010, through May 1, 2010.

Superintendent VanDuyne shared with board members that the Indiana Department of Environmental Management (IDEM) is requesting to lease ground at the West Noble campus to establish an air quality monitoring station. This item was tabled pending the gathering of more information.

Superintendent VanDuyne announced that the Indiana Department of Education will be conducting an on-site monitoring visit regarding West Noble's Least Restrictive Environment practices.

Board members were informed of several upcoming events.

Amendments to add the provisions mandated by the Internal Revenue Service and the U.S. Department of Treasury to West Noble's 401a & 403b plans were submitted for approval. The amendments are the Economic Growth and Tax Relief Reconciliation Act of 2001, the Pension Protection Act of 2006, the Heroes Earning Assistance and Relief Tax Act of 2008, and clarifying definition of 100% compensation. Scott Pounds made a motion to adopt the necessary resolutions and Mary Wysong seconded. Motion carried 7-0.

Nate Lowe, West Noble High School Principal, discussed with board members the possibility of West Noble High School moving to trimesters. Board members were supportive of Mr. Lowe researching this possibility further.

Superintendent VanDuyne submitted bus bids (see attached) totaling \$271,945. Scott Pounds made a motion to approve the submitted bids and Jim Hosford seconded. Motion carried 7-0.

Jim Kiester made a motion to adjourn. Mary Wysong seconded. Motion carried 7-0.

An executive session was held under IC-5-14-1.5-6.1b-5a (personnel), IC-5-14-1.5-6.1b-2a (negotiations) and IC-5-14-1.5-6.1b-2b (legal). No other business was conducted.

APPROVED: December 14, 2009

### **EMPLOYMENT LISTING**

November 23, 2009

#### Leaves

Carla Trinklein – Kdg Teacher - WNE (approx. January 5, 2010 – March 12, 2010) Sonja Grotemat –4<sup>th</sup> Gr Teacher – WNE - extend leave through 12/18/09 Karen Green – Bus Driver – (approx. 11/20/09 – 12/31/09) Deborah Stabler – Bus Driver/Instructional Assistant (approx. 12/2/09 – 12/31/09)

#### Resignations

Brian Shepherd – Basketball – 8<sup>th</sup> grade Assistant (G) Terri Peterson - Basketball – 7<sup>th</sup> grade Assistant (G)

#### Classified

Michelle Beaver - Temporary Bus Driver - Additional Ligonier Town Route

2009 School Bus Bid							
			:				
	Bus: A	14 Passenger A	senger Activity Bus				
				Trade		Purchase Price	
IC/Collins		\$41,639.00		(\$3,900.00)		\$37,739.00	
MyBus		\$47,080.00		(\$2,500.00)		\$44,580.00	
Starcraft		\$41,379.00		(\$3,900.00)		\$37,478.00	
Thomas		\$42,321.00		(\$2,500.00)		\$39,821.00	
	72 Passenger			Trade		Purchase Price	
Bluebird		\$85,588.00		(\$2,000.00)		\$83,588.00	
IC/Collins		\$76,151.00		(\$1,500.00)	BELLEVILLE	\$74,651.00	
Thomas		\$84,575.00		(\$2,000.00)		\$82,575.00	
	54 Passenger	Special Needs		Trade		Purchase Price	
Bluebird		\$88,837.00		(\$1,500.00)		\$87,337.00	
IC/Collins		\$80,408.00		(\$1,000.00)		\$79,408.00	
Thomas		\$90,566.00		(\$1,500.00)		\$89,066.00	
	54 Passenger	Special Needs					
Bluebird		\$88,837.00					
IC/Collins		\$80,408.00					
Thomas		\$90,566.00					
					Total	\$271,945.00	
							•

Monday, December 14, 2009

The West Noble Board of Education met on December 14, 2009, at 7:00 pm, with all members present. Board Greg Cox called the meeting to order and asked all visitors to register.

Superintendent VanDuyne reported that the West Noble Middle School students collected 1,624 cans and \$431 for the West Noble Food Pantry.

Minutes of the November 23, 2009, board meeting were presented for approval. Scott Pounds made a motion to approve the minutes as presented and Mary Wysong seconded. Motion carried 7-0.

Claims lists for the end of November and December 2009 were reviewed by board members. Jeana Leamon made a motion to approve payment of claims #16266 to #16447 in the amount of \$2,645,369.55. Chris Mershman seconded and motion carried 7-0. Board members also reviewed the corporation receipts and extra-curricular funds for November 2009.

Superintendent VanDuyne requested authorization for Barbara Fought, Treasurer, to process the payment of outstanding purchase orders and/or invoices through December 31, 2009. Scott Pounds made a motion to approve Superintendent VanDuyne's request and Jim Kiester seconded. Motion carried 7-0.

Superintendent VanDuyne requested permission to advertise for a temporary loan in the amount of \$1,500,000 for calendar year 2010. Jim Hosford made a motion approving the request and Scott Pounds seconded. Motion carried 7-0.

An employment listing was submitted for board approval (see attached). Jeana Leamon made a motion to approve the employment listing as presented and Mary Wysong seconded. Motion carried 7-0.

Visitors were given the opportunity to address board members.

Board members reviewed upcoming agenda topics and events.

Dr. VanDuyne commented on the recent on-site monitoring visit by the Indiana Department of Education on West Noble's Least Restrictive Environment practices. He also shared with board members that IDEM has not responded to any of the calls regarding the air quality monitoring station. Dr. VanDuyne recommended that this not be allowed for 2010. Board members unanimously agreed.

Superintendent VanDuyne shared that a draft of the "Race to the Top" federal grant will be released on Friday, December 18, 2009. The grant application deadline is January 12, 2010.

Superintendent VanDuyne informed board members that Tim Holcomb, Director of the Four County Vocational, plans to submit a grant proposal for secondary education. If the grant is approved, the Four County Vocational would need to enter a Memorandum of Understanding with West Noble School Corporation.

Appointing a board representative to the Noble County Fair board was revisited. Superintendent VanDuyne recommended that Chelsea Boyle, West Noble High School student, be appointed. Jim Hosford made a motion to approve the recommendation and Chris Mershman seconded. Motion carried 7-0.

Nate Lowe, West Noble High School Principal, several staff members, students, and parents, shared their views and opinions with board members regarding the high school changing to trimesters for the 2010-2011 school year. After discussion, Scott Pounds made a motion for approve West Noble High School changing to trimesters for the 2010-2011 school year and Jeana Leamon seconded. Motion carried 7-0.

Jim Kiester made a motion to adjourn and Jeana Leamon seconded. Motion carried 7-0.

An executive session was held under IC-5-14-1.5-6.1b-5a (personnel), IC-5-14-1.5-6.1b-2a (negotiations) and IC-5-14-1.5-6.1b-2b (legal). No other business was conducted.

APPROVED: January 11, 2010

### **EMPLOYMENT LISTING**

December 14, 2009

#### Leaves

Mindy Morgan - through 6/30/10.

#### Certified

Elias Rojas (B0) - Temporary Teacher - Kindergarten - WNE LouAnn Pillars (B0) - Temporary Teacher - English - H S

#### Extra-Curricular

Terri Peterson – Basketball – 8<sup>th</sup> grade Assistant (G) - \$810.00
Brian Shepherd – Basketball – 7<sup>th</sup> grade Assistant (G) - \$810.00
\*\*Julie Replogle – Gymnastics – M S Head Coach - \$1,187.00
Amanda Knepper – Gymnastics – H S Head Coach - \$2,212.00
\*\*Faith Smith – Gymnastics – M S Head Coach - \$1,187.00
Mindy Morgan – Kindergarten Tutor - \$32.50/ hour (120 Total program hours) - LE
Mindy Morgan - Study Table Tutor - \$32.50/hour (150 Total program hours) - LE

<sup>\*\*</sup>Pending submission of a clear nationwide criminal history report

Monday, January 11, 2010

The West Noble Board of Education met on January 11, 2010, at 7:00 pm, with all members present. Board Greg Cox called the meeting to order and asked all visitors to register.

Minutes of the December 14, 2009, board meeting were presented for approval. Jim Kiester made a motion to approve the minutes as presented and Chris Mershman seconded. Motion carried 7-0.

Claims list for the end of December 2009 were reviewed by board members. Scott Pounds made a motion to approve payment of claims #16448 to #16522 in the amount of \$2,282,311.52. Jeana Leamon seconded and motion carried 7-0. Board members also reviewed the corporation receipts for December 2009, received an investment report for 2009 and were informed of the amount of the fall property tax settlement.

Superintendent VanDuyne reported on the ending balance of 2009 for the General Fund.

An employment listing was submitted for board approval (see attached). Scott Pounds made a motion to approve the employment listing as presented and Jim Hosford seconded. Motion carried 7-0.

Visitors were given the opportunity to address board members.

Board members reviewed upcoming agenda topics and events.

Superintendent VanDuyne shared with board members the filing dates for candidacy for school board elections; dates for negotiations with the Classroom Teachers' Association; an update on enrollment; and a letter from the West Noble FFA Chapter outlining their activities for the last year.

Superintendent VanDuyne recommended a resolution establishing a Rainy Day Fund for West Noble School Corporation. Mary Wysong made a motion approving the resolution and Jim Kiester seconded. Motion carried 7-0.

Superintendent VanDuyne asked permission to submit a Memorandum of Understanding supporting the State of Indiana's application for Race to Top Federal Grant. After a lengthy discussion took place between board members, parents, patrons, and teachers, Scott Pounds made a motion to approve the request to sign the MoU for the Race to the Top Grant and Jim Hosford seconded. Motion carried 7-0.

Superintendent VanDuyne submitted a listing of individuals and recommended stipend for cell phone reimbursement. Chris Mershman made a motion to approve the cell phone reimbursement for Rhonda Cunningham and Gwen Jones at \$50 per month and a reimbursement of \$35 per month for Carl Coffman, Norma Harlan, Stan Loos, Linda Owens, Bobby Ritchie, Tom Schermerhorn, Tony Smoker, and Dennis VanDuyne. Jim Kiester seconded and motion carried 7-0.

Superintendent VanDuyne submitted a recommendation to add three high school classes for the 2010-2011 school year. Those classes are Personal Finance, Cabinet and Furniture Making, and Culinary Arts. Jeana Leamon made a motion to approve the additional classes and Scott Pounds seconded. Motion carried 7-0.

Jim Kiester made a motion to adjourn and Jeana Leamon seconded. Motion carried 7-0.

An executive session was held under IC-5-14-1.5-6.1b-5a (personnel), IC-5-14-1.5-6.1b-2a (negotiations) and IC-5-14-1.5-6.1b-2b (legal). No other business was conducted.

APPROVED: January 25, 2010

### **EMPLOYMENT LISTING**

January 11, 2010

#### Resignations

Monte Mawhorter – HS Lettermen's Club 50% James Roth – HS Lettermen's Club 50%

#### Leaves

Stan Loos – (1/12/10 – approx 2/28/10)

#### Classified

Greg Cunningham – Bus Driver – Temporary 1/5/10 – 6/30/10 Michelle Beaver – Bus Driver – Temporary 1/5/10 – 6/30/10 Status Quo – January Contract employees (custodian, central office)

#### Extra-Curricular

Clay Preston – Basketball – 6<sup>th</sup> grade B-team(B) - \$1,029.00

## **West Noble School Corporation**

#### Resolution

WHEREAS, Indiana Code 36-1-8-5 provides that whenever the purpose of a tax levy have been fulfilled and unused and unencumbered balance remains in a fund, the fiscal body of a school corporation shall order the balance of that fund to be transferred, unless a statute provides that it be transferred otherwise, to the general fund or rainy day fund of the school corporation, as provided in Indiana Code 36-1-8-1.5 and

WHEREAS, Indiana Code 36-1-8-5.1 provides that a school corporation, may establish a rainy day fund to receive transfers of unused and unencumbered funds: that said the rainy day fund is subject to the same appropriation process as other funds that receive tax levies; and, the fiscal body of the school corporation shall make a finding that the proposed use of the rainy day fund is consistent with the intent of the fund, and

WHEREAS, in any budget year a school corporation may transfer not more than ten percent (10%) of its budget for that fiscal year to the rainy day funds, and

WHEREAS, West Noble School Corporation has a fund or funds having an unused and unencumbered balance remaining in such fund(s) as described above, and

WHEREAS, West Noble School Corporation wishes to established a Rainy Day Fund to receive transfers of said unused and unencumbered funds, and to establish the purpose and intent for use of said rainy day funds.

NOW, THEREFORE, BE IT RESOLVED that:

- West Noble School Corporation shall, and hereby does, establish a Rainy Day Fund pursuant to Indiana Code 36-1-8-5 and 36-1-8-5.1.
- The purpose for which the West Noble School Corporation RAINY DAY FUND shall be
  used are as follows: Any purpose for which West Noble School Corporation now expends
  funds from property tax levies, except that said Rainy Day Fund shall in no event be used
  for the payment of employee salaries or benefits.

RESOLVED this 11th day of January, 2010.

WEST NOBLE SCHOOL CORPORATION, by and through its Board of School Trustees:

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Monday, January 25, 2010

The West Noble Board of Education met on January 25, 2010, at 7:00 pm, with 6 members present. Absent was Jeana Leamon. Board President Greg Cox called the meeting to order and asked all visitors to register.

Superintendent VanDuyne announced several items of student achievement, and West Noble High students preformed a piece from the upcoming production of "You're a Good Man, Charlie Brown" for board members.

Minutes of the January 11, 2010, board meeting were presented for approval. Jim Kiester made a motion to approve the minutes as presented and Jim Hosford seconded. Motion carried 6-0.

Claims list for January 2010 was reviewed by board members. Scott Pounds made a motion to approve payment of claims #16523 to #16652 in the amount of \$2,044,067.97. Jim Hosford seconded and motion carried 6-0. Board members also reviewed the extra-curricular reports for December.

Superintendent VanDuyne reviewed the 2009 4<sup>th</sup> quarter appropriation report with board members. After the review of the report, Superintendent presented board members with a list of appropriation transfers (see attached) for 2009. Mary Wysong made a motion to approve the transfer of appropriations and Scott Pounds seconded. Motion carried 6-0.

Superintendent VanDuyne shared with board members the results of the interest rate bids for a \$1,500,000 temporary loan. Lake City Bank placed a bid of 2.925% and Campbell & Fetter submitted a bid of 3.5%. Jim Kiester made a motion to accept the bid from Lake City Bank and Jim Hosford seconded. Motion carried 6-0.

An employment listing was submitted for board approval (see attached). Jim Hosford made a motion to approve the employment listing as presented and Scott Pounds seconded. Motion carried 6-0.

Visitors were given the opportunity to address board members.

Board members reviewed upcoming agenda topics and events.

Superintendent VanDuyne reminded board members of the election filing dates; that at a future board meeting an appointment to the Building Trades Advisory Board will need to be made; West Noble's Title IID grant in the amount of \$149,421 was approved; the grant applied for by the Four County Area Vocational was approved; and the Citizen Checklist issued by the Indiana Department of Education.

Superintendent VanDuyne submitted a professional leave request for Julia Shepherd-Gibbons and Deanna Stromback to attend an ESL conference in Boston, MA from March 24-26, 2010. LEAP of Noble County is paying for the registrations, meals, and travel. West Noble will cover the cost of the substitute teachers. Scott Pounds made a motion to approve the request and Jim Hosford seconded. Motion carried 6-0.

Doris Gierhan submitted a request for sponsors and students to attend the BPA State Leadership conference in Indianapolis, March 7-9, 2010. Jim Hosford made a motion to approve the request with the condition that West Noble School Corporation will only fund the transportation and substitute expenses and Scott Pounds seconded. Motion carried 6-0.

West Noble Middle School teachers and administrators made a presentation to board members for a trimester schedule which would significantly affect grades 7 & 8. Mary Wysong made a motion to approve the trimester schedule for West Noble Middle School for the 2010-2011 school year and Chris Mershman seconded. Motion carried 6-0.

Superintendent VanDuyne informed board members that to practice of bus drivers taking buses home will be examined and the possibility of some changes being made.

Jim Kiester made a motion to adjourn and Mary Wysong seconded. Motion carried 6-0.

An executive session was held under IC-5-14-1.5-6.1b-5a (personnel), IC-5-14-1.5-6.1b-2a (negotiations) and IC-5-14-1.5-6.1b-2b (legal). No other business was conducted.

APPROVED: February 8, 2010

### **EMPLOYMENT LISTING**

January 25, 2010

#### Resignations

Pam Johnston – School Bus Driver effective 1/25/10

#### Leaves

Melissa Sanchez (approx 10 weeks - began 1/19/10)

#### Extra-Curricular

Mark Schermerhorn – HS - Letterman's Club - \$284.00 Dave Shields – HS - Asst. Baseball Coach - \$1,975.00 Steve Atz– HS - Asst. Baseball Coach- \$1,975.00 Jerry Waldron- HS - Asst. Softball Coach- \$1,975.00 Tim Leamon – HS - Asst. Boys Track Coach - \$1,738.00 Brad Remsberg – HS - Asst. Boys Track Coach - \$1,738.00 Nichole Emmert - HS - Head Girls Track Coach - \$2,842.00 JD Emmert – HS - Head Girls Tennis Coach - \$2,212.00

Study Table Tutor - \$32.50/hour – 150 Total Program Hours – LE Jason Worrell Myra Yelton

Monday, February 8, 2010

The West Noble Board of Education met on February 8, 2010, at 7:00 pm, with all members present. Board President Greg Cox called the meeting to order and asked all visitors to register.

Superintendent VanDuyne announced several items of student achievement.

Minutes of the January 25, 2010, board meeting were presented for approval. Scott Pounds made a motion to approve the minutes as presented and Jim Hosford seconded. Motion carried 6-1-0.

Claims list for January 2010 was reviewed by board members. Jim Kiester made a motion to approve payment of claims #16653 to #16691 in the amount of \$896,314.02. Jeana Leamon seconded and motion carried 7-0. Board members also reviewed the income for January.

Superintendent VanDuyne submitted a resolution updating the expenditure goals for 2010 to increase the percentage of corporation funds for academic instruction up to 65%. Scott Pounds made a motion to approve the expenditure goals resolution and Jim Kiester seconded. Motion carried 7-0.

Superintendent VanDuyne shared with board members that the Department of Local Government Finance has approved the 2010 budget for West Noble School Corporation.

An employment listing was submitted for board approval (see attached). Scott Pounds made a motion to approve the employment listing as presented and Chris Mershman seconded. Motion carried 7-0.

Visitors were given the opportunity to address board members.

Superintendent VanDuyne shared with board members staff letters regarding the possible re-organization of the elementary schools; a student letter regarding bus rules; and that the NSBA conference is in Chicago this year.

Superintendent VanDuyne requested authorization to sign a Memorandum of Agreement between West Noble School Corporation and Teaching and Mentoring Communities which allows for information sharing regarding migrant children needing Head Start services. Jim Hosford made a motion to approve the request and Mary Wysong seconded 7-0.

Board members reviewed upcoming agenda topics and events.

Jim Marker submitted a field trip request for his students to visit Lincoln Technical College and attend a custom car show at the Indiana State Fair grounds in Indianapolis on Friday, February 12, 2010. Jeana Leamon made a motion to approve the field trip request and Jim Kiester seconded. Motion carried 7-0.

Jim Marker submitted a second field trip request for February 15, 2010, to have students attend the new car show in Chicago. Jim Kiester made a motion to approve the field trip on the condition that the cost of the trip be funded by another source, not the school corporation. Scott Pounds seconded and motion carried 7-0.

Denise Leamon, Chief Operating Officer of LEAP of Noble County, updated board members on the organization's activities and asked for a Memorandum of Understanding between LEAP of Noble County and West Noble School Corporation as partners for services rendered in the New DAWN program. Scott Pounds made a motion approving the Memorandum of Understanding and Jeana Leamon seconded. Motion carried 7-0.

Superintendent VanDuyne requested permission to attend the NSBA Conference in Chicago, IL. Scott Pounds made a motion approving the conference request and Jim Hosford seconded. Motion carried 7-0.

Superintendent VanDuyne requested authorization to submit an application for 2010 summer school grant from the Indiana Department of Education. The participation application is not binding. Mary Wysong made a motion to approve the submission of the of the 2010 summer school grant. Chris Mershman seconded the motion and motion carried 7-0.

Jim Kiester made a motion to adjourn and Jeana Leamon seconded. Motion carried 7-0.

An executive session was held under IC-5-14-1.5-6.1b-5a (personnel), IC-5-14-1.5-6.1b-2a (negotiations) and IC-5-14-1.5-6.1b-2b (legal). No other business was conducted.

APPROVED: February 22, 2010

### **EMPLOYMENT LISTING**

February 8, 2010

#### Resignations

Jose Vargas – Secretary – Attendance – High School (effective 1/28/10)

#### Leaves

Donna Sue Culp - 3/24/10 - 6/30/10

#### Classified

Amanda Kemerly – School Bus Driver – Temporary (began 1/25/10)

#### Extra-Curricular

Wes Weimer – Wrestling Assistant Coach – MS 1/3 Position -\$270.00 \*Tony Swank – Wrestling Assistant Coach – MS 1/3 Position -\$270.00 Kyle Marsh – Wrestling Assistant Coach – MS 1/3 Position -\$270.00 Thomas Marsh – Wrestling Head Coach – MS -\$1,267.00 \*Kimberly Baker – Gymnastics Assistant Coach – MS -\$810.00 Troy Risser – Head Teacher – LE - \$1,029.00 Lorri Garner – Head Teacher 50% - LE - \$514.50 Laura Elliott – Head Teacher 50% - LE - \$514.50

<sup>\*</sup>Pending submission of a clear nationwide criminal history report

Monday, February 22, 2010

The West Noble Board of Education met on February 22, 2010, at 7:00 pm, with all members present. Board President Greg Cox called the meeting to order and asked all visitors to register.

Superintendent VanDuyne announced several items of student and staff achievement.

Minutes of the February 8, 2010, board meeting were presented for approval. Jim Kiester made a motion to approve the minutes as presented and Jeana Leamon seconded. Motion carried 7-0.

A claims list was reviewed by board members. Mary Wysong made a motion to approve payment of claims #16692 to #16851 in the amount of \$1,180,938.58. Scott Pounds seconded and motion carried 7-0. Board members also reviewed the extra-curricular accounts for January.

An employment listing was submitted for board approval (see attached). Scott Pounds made a motion to approve the employment listing as presented and Jim Hosford seconded. Motion carried 7-0.

Visitors were given the opportunity to address board members.

Board members reviewed upcoming agenda topics and events.

Superintendent VanDuyne requested permission to apply for an energy grant through Noble REMC. Chris Mershman made a motion to approve the grant application and Jeana Leamon seconded. Motion carried 7-0.

A field trip request was submitted for the AP Biology and the Earth Space classes to go to the Marengo Caves in Southern Indiana, on March 5, 2010, and for the Intro to Chemistry and Physics class to go to Cook Nuclear Plant on March 17, 2010. Jeana Leamon made a motion to approve the field trips. Jim Hosford seconded and motion carried 7-0.

Superintendent VanDuyne shared a presentation concerning possible cost reduction measures. West Noble is facing a \$911,000 budget deficit.

Superintendent VanDuyne reviewed the 2009 School Corporation Annual Performance Report released by the Indiana Department of Education. This report will be published on February 25<sup>th</sup> in accordance with Indiana Code.

Jim Kiester made a motion to adjourn and Jeana Leamon seconded. Motion carried 7-0.

An executive session was held under IC-5-14-1.5-6.1b-5a (personnel), IC-5-14-1.5-6.1b-2a (negotiations) and IC-5-14-1.5-6.1b-2b (legal). No other business was conducted.

APPROVED: March 8, 2010

## **EMPLOYMENT LISTING**

February 22, 2010

#### Leaves

Michelle Griffith – March 15, 2010 – June 2, 2010 Susan Estes – February 22, 2010 – March 8, 2010

#### Extra-Curricular

Jared Knipper – Basketball – Elementary 4 Grade (B) - \$556.00 Brandon Schwartz – Basketball – Elementary 4 Grade (G) - \$556.00

Monday, March 8, 2010

The West Noble Board of Education met on March 8, 2010, at 7:00 pm, with all members present. Board President Greg Cox called the meeting to order and asked all visitors to register.

Superintendent VanDuyne announced that Madison "Maddie" Schermerhorn won the 8-9 year old division of the Elks State Free Throw Competition.

Minutes of the February 22, 2010, board meeting were presented for approval. Scott Pounds made a motion to approve the minutes as presented and Mary Wysong seconded. Motion carried 7-0.

A claims list was reviewed by board members. Jim Kiester made a motion to approve payment of claims #16852 to #16884 in the amount of \$866,465.04. Jeana Leamon seconded and motion carried 7-0. Board members also reviewed the corporation receipts for February.

An employment listing was submitted for board approval (see attached). Scott Pounds made a motion to approve the employment listing as presented and Jim Hosford seconded. Motion carried 7-0.

Superintendent VanDuyne requested permission to apply for a High Ability Grant from the Indiana Department of Education in an amount up to \$25,000. Mary Wysong made a motion to approve the request and Scott Pounds seconded. Motion carried 7-0.

Visitors were given the opportunity to address board members.

Board members reviewed upcoming agenda topics and events.

Superintendent VanDuyne presented information on the possible re-structuring of Ligonier and West Noble Elementary schools. Board members decided to seek staff and public in-put on the possible re-structuring at the March 22, 2010, board meeting.

Superintendent VanDuyne reviewed 2 different RIF timelines (attached) with board members. Jim Hosford made a motion to approve option one with consideration of cancellation of contracts at the May 24, 2010, board meeting. Scott Pounds seconded and motion carried 7-0.

Jim Kiester made a motion to adjourn and Jeana Leamon seconded. Motion carried 7-0.

An executive session was held under IC-5-14-1.5-6.1b-5a (personnel), IC-5-14-1.5-6.1b-2a (negotiations) and IC-5-14-1.5-6.1b-2b (legal). No other business was conducted.

APPROVED: March 22, 2010

### **EMPLOYMENT LISTING**

March 8, 2010

#### Resignations

Beau Adair- Varsity Assistant Girls Basketball - This shall receive no compensation. retroactive beginning of the season.

#### Retirements

Tod Lehman - 6/30/10

#### **Notifications**

Disqualifying event – Employee #531

#### Leaves

Carla Trinklein – leave extended through 6/30/10

#### Certified

Tesa Shannon Ewell – Temporary Teacher – Ligonier Elementary – approx. 3/12/10 – 6/2/10

#### Classified

Rich Henderson - Temporary Bus Driver

#### Extra-Curricular

Jared Knipper- Softball – Assistant Coach - \$1,975.00

Dan Bright- Volunteer Asst. Track Coach

Jared Leamon- Volunteer Asst. Track Coach

Becky Younce- Basketball - Varsity Asst. Coach 25% - \$592.25

(vacancy left by Beau Adair in early January)

### Timeline for Reduction in Force

Law requires us to give certified personnel at least 30 and not more than 40 days notice of the meeting to consider the cancelation of their contract (or a portion of it). They then have 10 days to request a hearing.

		1	April							May			
Su	Мо	Tu	We	Th	Fr	Sa	Su	Мо	Tu	We	Th	Fr	Sa
				1	2	3							1
4	5	6	7	8	9	10	2	3	4	5	6	7	8
11	12	13	14	15	16	17	9	10	11	12	13	14	15
18	19	20	21	22	23	24	16	17	18	19	20	21	22
25	26	27	28	29	30		23	24	25	26	27	28	29
							30	31					

#### **RIF Timeline 1**

May 24, 2010 = Consideration of canceled contract

May 10, 2010 = Hearing date (if requested)

April 24, 2010 = 30 days before consideration of canceled contract

April 14, 2010 = 40 days before consideration of canceled contract

#### **RIF Timeline 2**

May 10, 2010 = Consideration of canceled contract

April 26, 2010 = Hearing date (if requested)

April 10, 2010 = 30 days before consideration of canceled contract

March 31, 2010 = 40 days before consideration of canceled contract

Monday, March 22, 2010

The West Noble Board of Education met on March 22, 2010, at 7:00 pm, with all members present. Board President Greg Cox called the meeting to order and asked all visitors to register. The meeting was held at West Noble High School blue seat area.

The West Noble High School drama club, Theatre 33, performed a scene from their upcoming play "Much Ado about Nothing".

Minutes of the March 8, 2010, board meeting were presented for approval. Jim Kiester made a motion to approve the minutes as presented and Jeana Leamon seconded. Motion carried 7-0.

A claims list was reviewed by board members. Mary Wysong made a motion to approve payment of claims #16885 to #17068 in the amount of \$1,617,753.33. Scott Pounds seconded and motion carried 7-0. Board members also reviewed the extra-curricular account balances for February.

An employment listing was submitted for board approval (see attached). Scott Pounds made a motion to approve the employment listing as presented and Jim Hosford seconded. Motion carried 7-0.

Visitors were given the opportunity to address board members on issues other than the restructuring of the elementary schools.

Board members reviewed upcoming agenda topics and events.

A field trip request was submitted asking permission for the Destination Imagination team to travel to Noblesville on Saturday, April 17, 2010, to compete in the state competition. Jeana Leamon made a motion to approve the field trip and Mary Wysong seconded. Motion carried 7-0.

Board members opened the floor to receive input from parents, patrons, and staff members concerning the restructuring of Ligonier Elementary and West Noble Elementary.

Jim Kiester made a motion to adjourn and Jeana Leamon seconded. Motion carried 7-0.

An executive session was held under IC-5-14-1.5-6.1b-5a (personnel), IC-5-14-1.5-6.1b-2a (negotiations) and IC-5-14-1.5-6.1b-2b (legal). No other business was conducted.

APPROVED: April 12, 2010

# WEST NOBLE SCHOOL CORPORATION EMPLOYMENT LISTING

March 22, 2010

Resignations/Terminations Steve Hontz – effective 3/10/10

Monday, April 12, 2010

The West Noble Board of Education met on April 12, 2010, at 7:00 pm, with all members present. Board President Greg Cox called the meeting to order and asked all visitors to register.

Superintendent VanDuyne announced that all middle school bands members received a superior rating at the ISMAA contest. Also, Kristen Alcala was a finalist in the Scholastic "Breaking Barriers" contest.

Minutes of the March 22, 2010, board meeting were presented for approval. Jim Kiester made a motion to approve the minutes as presented and Jeana Leamon seconded. Motion carried 7-0.

A claims list was reviewed by board members. Jeana Leamon made a motion to approve payment of claims #17069 to #17103 in the amount of \$1,087,121.63. Mary Wysong seconded and motion carried 7-0. Board members also reviewed the corporation receipts for March.

Board members reviewed the general fund cash flow for the first quarter of 2010.

An employment listing was submitted for board approval (see attached). Jim Hosford made a motion to approve the employment listing as presented and Mary Wysong seconded. Motion carried 7-0.

Visitors were given the opportunity to address board members.

President Greg Cox appointed Julie Scher as West Noble's representative to the Noble County Library Board.

Board members reviewed upcoming agenda topics and events.

Superintendent VanDuyne recommended that West Noble Elementary School and Ligonier Elementary School be re-configured effective with the 2011-2012 school year. After discussion Scott Pounds made a motion to approve Dr. VanDuyne's recommendation and Jeana Leamon seconded. Motion carried 5-1-1.

Superintendent VanDuyne recommended that math textbook adoption be delayed until 2011. This will allow for adjustment to the upcoming change in the national math standards and re-adopt the math current textbooks. Also, a new pre-algebra course was reviewed by board members. This is first reading.

Discussion was held on the possibility of retirement incentives for classified personnel. Board members decided that now is not the time to establish the benefit.

Superintendent VanDuyne made the recommendation to freeze the current wages for classified staff and administrators, with the condition that a reduction would take place at the same percentage as the certified if negotiated. The recommendation is effective July 1, 2010. Jim Kiester made a motion to approve the recommendation and Chris Mershman seconded. Motion carried 7-0.

Jim Kiester made a motion to adjourn and Jeana Leamon seconded. Motion carried 7-0.

An executive session was held under IC-5-14-1.5-6.1b-5a (personnel), IC-5-14-1.5-6.1b-2a (negotiations) and IC-5-14-1.5-6.1b-2b (legal). No other business was conducted.

APPROVED April 26, 2010

# WEST NOBLE SCHOOL CORPORATION EMPLOYMENT LISTING

April 12, 2010

Resignations/Terminations

Jerry Waldron – Softball Assistant Coach (will be compensated 20% of the position)

Leaves

Mindy Morgan - Sabbatical Leave 2010-11 school year

Monday, April 26, 2010

The West Noble Board of Education met on April 26, 2010, at 7:00 pm, with all members present. Board President Greg Cox called the meeting to order and asked all visitors to register.

Superintendent VanDuyne read a card of thanks from Theatre 33 to board members.

Minutes of the April 12, 2010, board meeting were presented for approval. Jeana Leamon made a motion to approve the minutes as presented and Jim Kiester seconded. Motion carried 7-0.

A claims list was reviewed by board members. Mary Wysong made a motion to approve payment of claims #17104 to #17323 in the amount of \$1,285,681.90. Chris Mershman seconded and motion carried 7-0. Board members also reviewed the extra-curricular fund reports for March.

Visitors were given the opportunity to address board members. Marlene Jones addressed board members regarding a recent personnel issue.

An employment listing was submitted for board approval (see attached). Jim Kiester made a motion to approve the employment listing as presented with the exception of tabling action on the resignation submitted by Marlene Jones and Jeana Leamon seconded. Motion carried 7-0. Superintendent VanDuyne also informed board members that Kenna Cross has accepted the assignment as the math coach for the 2010-2011 school year.

Superintendent VanDuyne submitted wage and benefits for classified personnel effective July 1, 2009 to June 30, 2011 (see attached). Jim Hosford made a motion to approve and Scott Pounds seconded. Motion carried 7-0.

Board members reviewed upcoming agenda topics and events.

Superintendent VanDuyne submitted two field trip requests and an out of state conference request. One field trip is the 8<sup>th</sup> grade STAR trip to Cedar Point on June 3, 2010, and the other is for the auto classes to visit Northeastern University in Lima, Ohio, on April 30, 2010. The out of state conference request was to allow up to 8 staff members to attend an Inclusion conference in Chicago, IL, July 6-9, 2010. The conference and expenses will be paid from ARRA (Stimulus) special education professional development funds. Chris Mershman made a motion to approve the requests and Jeana Leamon seconded. Motion carried 7-0.

The Middle School is requesting to expend \$2,000 of extra-curricular funds to purchase books for the 7<sup>th</sup> grade language arts classrooms. Mary Wysong made a motion to approve the request and Scott Pounds seconded. Motion carried 7-0.

Board members reviewed the proposed changes to the high school and middle school student handbooks for the 2010-2011 school year. This is the first reading.

Linda Owens, Curriculum Director, and Chris Egolf presented board members with the recommendations for AIDS curriculum. The recommendation is to continue with the current AIDS curriculum for grades K-9 for the 2010-2011 school year. For grades 10-12, a video will be produced covering the AIDS material and shown during SSR time before the end of the 2009-2010 school year. This is first reading.

Second reading was held on readopting the current math textbooks for one year, establishing a pre-algebra class at the at the high school, and using on-line curriculum provider APEX Learning materials for high school math classes. Scott Pounds made a motion to approve the recommendations and Jim Kiester seconded. Motion carried 7-0.

Superintendent VanDuyne submitted a recommendation to purchase a 2008 Thomas Safety-liner 84 passenger bus for \$59,000, after trade-in, from Kerlin Bus Sales. Jim Hosford made motion to approve the purchase and Jeana Leamon seconded. Motion carried 7-0.

Board members heard appeals from Danielle Powell and Marc Daniel regarding the reduction in force notices that they received.

Jim Kiester made a motion to adjourn and Jeana Leamon seconded. Motion carried 7-0.

An executive session was held under IC-5-14-1.5-6.1b-5a (personnel), IC-5-14-1.5-6.1b-2a (negotiations) and IC-5-14-1.5-6.1b-2b (legal). No other business was conducted.

APPROVED: May 11, 2010

### **EMPLOYMENT LISTING**

April 26, 2010

#### Retirements

Marsha L. Kiester – Bus Driver as of 8/12/10

#### Certified

Kenna Cross – Math Coach (Temporary Position)

#### Extra-Curriculars

Troy Risser – Softball Assistant Coach (80% of the position) - \$1,580.00 Stacy Blosser – Basketball – Elementary 4<sup>th</sup> grade (G) – WNE - \$556.00 Brandon Schwartz – Track MS (B) Co-Coach - \$692.33 Daric Weimer - Track MS (B) Co-Coach - \$692.34 Scott Schermerhorn - Track MS (B) Co-Coach - \$692.33 Deb Rodriguez - Track MS (G) Head Coach - \$1,267.00 C. William Anders – Department Head – HS Fine Arts - \$556.00

Tuesday, May 11, 2010

The West Noble Board of Education met on May 11, 2010, at 7:00 pm, with all members present, except Jim Kiester. Board President Greg Cox called the meeting to order and asked all visitors to register.

Superintendent VanDuyne shared a handout from the West Noble High School showing all of the scholarship recipients and award amounts. Also, board members recognized Kristen Alcala and her English teacher, Connie Pipher, on the recent essay contests that Kristen has won.

Minutes of the April 26, 2010, board meeting were presented for approval. Scott Pounds made a motion to approve the minutes as presented and Jeana Leamon seconded. Motion carried 6-0.

A claims list was reviewed by board members. Scott Pounds made a motion to approve payment of claims #17324 to #17361 in the amount of \$821,121.89. Chris Mershman seconded and motion carried 6-0. Board members also reviewed the corporation receipts for April, as well as the extra-curricular fund reports for April.

Superintendent VanDuyne reviewed the changes (attached) to the Master Contract that has been ratified by the West Noble Classroom Association. Scott Pounds made a motion to approve the changes to the Master Contract and Jim Hosford seconded. Motion carried 6-0. The Master Contract will be effective July 1, 2010 through June 30, 2013.

An employment listing was submitted for board approval (see attached). Jeana Leamon made a motion to approve the employment listing as presented and Scott Pounds seconded. Motion carried 6-0.

Board members reviewed upcoming agenda topics and events.

Superintendent VanDuyne submitted an out of state conference request to allow Dixie Kreager, Kenna Cross, Ann VanDuyne, Carole Matthews, Candice Holbrook and himself to attend the ASCD Conference on Inclusion in Orlando, FL, June 22-24, 2010. The conference and expenses will be paid from ARRA (Stimulus) special education professional development funds. Jim Hosford made a motion to approve the request and Scott Pounds seconded. Motion carried 6-0.

Second reading was held on the proposed changes to the high school and middle school student handbooks for the 2010-2011 school year. Mary Wysong made a motion to handbook changes and Jeana Leamon seconded. Motion carried 6-0.

Second reading was held on the recommendations for AIDS curriculum. The recommendation is to continue with the current AIDS curriculum for grades K-9 for the 2010-2011 school year. For grades 10-12, a video will be produced covering the AIDS material and shown during SSR time before the end of the 2009-2010 school year. Chris Mershman made a motion to approve the curriculum and Mary Wysong seconded. Motion carried 6-0.

Superintendent VanDuyne submitted a recommendation to purchase a two 2010 Thomas Safety-liner 78 passenger buses for a total of \$151,139.00, after trade-in, from Kerlin Bus Sales. Jim Hosford made motion to approve the purchase and Jeana Leamon seconded. Motion carried 6-0.

Superintendent VanDuyne submitted the 2010-2011 school calendar for approval. Dr. VanDuyne explained that the end dates for the trimester/semester will change to accommodate any cancelled days so that the current balance could be maintained. Mary Wysong made a motion to approve the 2010-2011 school calendar and Scott Pounds seconded. Motion carried 6-0.

Scott Pounds made a motion to adjourn and Jeana Leamon seconded. Motion carried 6-0.

An executive session was held under IC-5-14-1.5-6.1b-5a (personnel), IC-5-14-1.5-6.1b-2a (negotiations) and IC-5-14-1.5-6.1b-2b (legal). No other business was conducted.

APPROVED: May 24, 2010

### **EMPLOYMENT LISTING**

May 11, 2010

#### Leaves

Cheryl Mangus – Bus Driver began 4/21/10 Perla Sauceda – Program Assistant began 5/3/10

#### Retirements

Kenneth Miller – Bus Driver as of 8/01/10
Marsha K. Kiester – Bus Driver as of 8/12/10
Jean A. Saggars – Media Assistant as of 6/4/10
Sandra Brockett – Teacher (pending contract ratification)
Dianne Grothaus – Teacher (pending contract ratification)
Claudia Brown – Teacher (pending contract ratification)
Doris Gierhan – Teacher (pending contract ratification)
Kermit Kaericher – Teacher (pending contract ratification)
Nancy Rouch – Teacher (pending contract ratification)
Susan Sharp – Media Specialist (pending contract ratification)

#### Resignations/Terminations

Marlene Jones (tabled from 4/26/10 Bd. Mtg.) Alicia Alspach as of the end of 2009 10 school year Candyce Kaiser as of the end of 2009 10 school year

Monday, May 24, 2010

The West Noble Board of Education met on May 24, 2010, at 7:00 pm, with all members present, except Scott Pounds. Board President Greg Cox called the meeting to order and asked all visitors to register.

Superintendent VanDuyne announced that Grace Ness, 6<sup>th</sup> grade student, was the regional winner in the "If I were Mayor…" essay contest; the high school student surpassed their goal on raising funds for Relay for Life; and several compliments were shared on the art show sponsored by the high school.

Minutes of the May 11, 2010, board meeting were presented for approval. Mary Wysong made a motion to approve the minutes as presented and Jeana Leamon seconded. Motion carried 6-0.

Visitor Comments: Mr. Dan Eberly read a statement to board members regarding the non-renewal of Aaron Eberly's contract.

A claims list was reviewed by board members. Jim Kiester made a motion to approve payment of claims #17362 to #17453 in the amount of \$1,333,611.53. Chris Mershman seconded and motion carried 6-0.

An employment listing was submitted for board approval (see attached). Jeana Leamon made a motion to approve the reduction in force of Bradley Remsburg, Jr., Mindy Worman, and Alyssa Juday. Mary Wysong seconded the motion and motion carried 6-0. Jim Kiester made a motion to approve the non-renewal of Aaron Eberly's contract and resignations from Karrin Kritzman and Deborah Morse. Jim Hosford seconded and motion carried 6-0. Chris Mershman made a motion to approve the retirement of Karen Tapp. Mary Wysong seconded and motion carried 6-0. Mary Wysong made a motion to approve all of the remaining recommendations on the employment listing and Jeana Leamon seconded. Motion carried 6-0.

Board members reviewed upcoming agenda topics and events.

Superintendent VanDuyne submitted an out of state conference to allow Lorri Garner to attend an Inclusion conference in Chicago, IL, July 6-9, 2010. The conference and expenses will be paid from ARRA (Stimulus) special education professional development funds. Mary Wysong made a motion to approve the request and Jim Hosford seconded. Motion carried 6-0.

Linda Owens, Curriculum Director, updated board members on the activities of the Wellness Committee and reported that there were no recommended changes to the policy.

Superintendent VanDuyne submitted for first reading the updated Acceptable Use Policy for technology resources.

Superintendent VanDuyne submitted a request to allow the middle school band to travel to Cedar Point where the band will perform on June 9, 2010. Chris Mershman made a motion approving the request and Jim Kiester seconded. Motion carried 6-0.

Superintendent VanDuyne shared with board members that West Noble has been awarded two grants: an energy grant in the amount of \$62,750 sponsored by Noble REMC and the IDOE Migrant summer school grant in the amount of \$24,972.

Linda Owens, Curriculum Director, requested permission to apply for several grants (see attached). Jeana Leamon made a motion to approve the request and Jim Hosford seconded. Motion carried 6-0.

Jim Kiester made a motion to adjourn and Jeana Leamon seconded. Motion carried 6-0.

An executive session was held under IC-5-14-1.5-6.1b-5a (personnel), IC-5-14-1.5-6.1b-2a (negotiations) and IC-5-14-1.5-6.1b-2b (legal). No other business was conducted.

APPROVED: June 14, 2010

### EMPLOYMENT LISTING

May 24, 2010

Reduction In Force (RIF) F

Resignations/Terminations

Retirements Karen Tapp

Bradley Remsburg, Jr.

Aaron Eberly Karrin Kritzman

Mindy Worman Alyssa Juday (92 days)

Deborah Morse

Summer School 2010 Service Agreements

(pending enrollment)

High School

Eric Ruckert - Earth Space 2

Louann Pillers – English Deanna Strombeck - ENL Government

Mike Magid – Government

Mike Burke - Math

Kevin Becker - Driving Instructor Jim Roth - Driving Instructor

Jenifer Fisher - Driving Instructor Kevin Becker - Driver's Ed Classroom Elementary/Middle School Brian Shepherd, Coordinator

Sara Appleton Cindy Curtis

Jane DeBeck Rusty Emmert Jennifer Flora

Jeff Harper Christy Hofmeister

Diane Kehoe Amanda Knipper Paige Korenstra Rebecca Miller Robby Morgan

Heather Ostrowski Troy Risser Elias Rojas Danielle Sitts

Myra Yelton

Candice Holbrook Migrant Director Candice Holbrook, P.D. Trainer Ann VanDuyne, P.D. Trainer

Kendra Peterson Martha Sanchez-Hedges

Assistants

Claudia Nickolson, Migrant Clerk (after her regular school contract has ended)

Aracely Garcia (after her regular school contract has ended)

Barbara Sue Sprague, Secretary (after her regular school contract has ended)

Bus Drivers (Summer School 2010) (pending enrollment)

Fran Lortie Pat Emely Cheryl Mangus

Lisa Shields Karen Records

Lucinda Hicks – Learn to Swim June 7-11, 2010

**Bus Washers** 

Trudy Fetters Jacy Salzbrun Lisa Shields Karen Records Kayla Eash Kaitlin Eash

Bryce Salzbrun Marlene Jones

To: West Noble School Board

From: Linda Owens

May 24, 2010

Re: Authorization to submit Title and state grants:

Please authorize the Superintendent of Schools to make application for all applicable federal and state grants as they become available, and amendments as needed, including:

Title I-A: Improving Basic Programs--\$641,467.49 for 2010-11

Title I-C: Education of Migratory Children-\$90,000 for 2010-11

Title II-A: Preparing, Training, and Recruiting High Quality Teachers and Principals-\$127,324 for 2010-11

Title II-D: Enhancing Education Through Technology (competitive)

Title III: Language Instruction for Limited English Proficient and Immigrant Students-\$114,9210 for 2009-10

Title IV-A: Safe and Drug Free Schools and Communities--\$11,394 for 2009-10

Title V: Promoting Informed Parental Choice and Innovative Programs (if reinstated-eliminated for 08-09)

Indiana Department of Education Early Intervention Grant (competitive)

Indiana Department of Education Non-English Speaking Program--\$121,735.58 for 2009-10

IDOE High Ability Program--\$36,203 for 2009-10

The Board also authorizes the Superintendent to verify compliance with the assurances of the above programs and:

Title I-D: Prevention and Intervention Programs for Delinquent Children and Youth Living in Institutions

Title X: McKinney-Vento Homeless Assistance Act

June 14, 2010

The West Noble Board of Education met on June 14, 2010, at 7:00 pm, with all members present. Board President Greg Cox called the meeting to order and asked all visitors to register.

Tom Reed was recognized for his 25 years of helping the West Noble youth through the Junior Achievement program.

Minutes of the May 24, 2010, board meeting were presented for approval. Mary Wysong made a motion to approve the minutes as presented and Jeana Leamon seconded. Motion carried 6-0.

Greg Cox, board president, presented a bell to each of the retirees in attendance (see attached). The retirees were commended on their dedication to the students of the West Noble Community.

Greg Cox, board president, presented a bell to Jim Kiester for his 12 years of service as a board member.

A claims list was reviewed by board members. Scott Pounds made a motion to approve payment of claims #17453 to #17574 in the amount of \$1,233,952.33. Jim Hosford seconded and motion carried 7-0. Board members also reviewed the receipts for May for the corporation and the May extra-curricular reports.

The West Noble Middle School administration has submitted a request to expend \$9,050.53 from the fundraiser fund (see attached). Mary Wysong made a motion to approve the request. Jeana Leamon seconded and motion carried 7-0.

Superintendent VanDuyne requested permission that \$20,000 be transferred from the Transportation Fund to the Rainy Day Fund. Scott Pounds made a motion to approve the transfer and Chris Mershman seconded. Motion carried 7-0.

Superintendent VanDuyne and Barbara Fought, Treasurer, shared with board members the results from the spring property tax settlement.

An employment listing was submitted for board approval (see attached). Mary Wysong made a motion to approve the recommendations on the employment listing and Chris Mershman seconded. Motion carried 7-0.

Board members reviewed upcoming agenda topics and events.

Superintendent VanDuyne shared that Gretchen Martin attended Marine Educator Training in San Diego. All expenses were paid by the U.S. Marine Corps.

Second reading was held on the updated Acceptable Use Policy for technology resources. Jim Kiester made a motion to approve the policy and Jeana Leamon seconded. Motion carried 7-0.

Superintendent VanDuyne submitted textbook rental fees for the 2010-2011 school year for first reading.

First reading was held on using the APEX program for the alternative program at the West Noble Middle School and for credit recovery and schedule conflicts at West Noble High School.

Superintendent VanDuyne discussed with board members the preliminary ISTEP results.

Jim Kiester made a motion to adjourn and Jeana Leamon seconded. Motion carried 7-0.

An executive session was held under IC-5-14-1.5-6.1b-5a (personnel), IC-5-14-1.5-6.1b-2a (negotiations) and IC-5-14-1.5-6.1b-2b (legal). No other business was conducted.

APPROVED: June 29, 2010

### EMPLOYMENT LISTING

June 14, 2010

#### Resignations

Donna Hoff - Department Head Foreign Language - H.S.

Jeff Harper - Teacher - Elementary Summer School

Kayla Eash – Bus Washer

Kaitlin Eash - Bus Washer

Marc Daniel - Golf Head Coach (G) - H.S.

#### Non-Renewals-RIF

Sara Stapleton – Teacher - Family Consumer Science – H.S.

#### Classified

Samantha Pena – H.S. Print Shop Summer Worker - not to exceed 24 hours/week

Lorri Shepherd - Elementary Summer School Food Service Staff

Jennifer Teel - Elementary Summer School Food Service Staff

Denise Hershman - Elementary Summer School Food Service Staff

Ashley Shepherd - Elementary Summer School Food Service Staff

Bre Johnson - Elementary Summer School Food Service Staff

Rachel Strouse - Elementary Summer School Food Service Staff

Kelsey Hedges - Elementary Summer School Food Service Staff

Joanna Hershman- Elementary Summer School Food Service Staff

Nicholas Knafel - Bus Washer

Brooke Moser - Bus Washer

Steve Weaver - Instructional Assistant - Radio Communications - 31 hours per week

#### Service Agreements

Eva Marie Harris – Teacher - Elementary Summer School (pending enrollment)

Paige Korenstra – Fundations Training – 3 hours

Troy Risser – Fundations Training – 3 hours

Eva Marie Harris – Fundations Training – 3 hours

Tracey Noe – Hands on Algebra Training – 5 hours

Dixie Kreager - 6<sup>th</sup> Grade Reader's Workshop Professional Development - 6 hours Travis Steele - 6<sup>th</sup> Grade Reader's Workshop Professional Development - 6 hours Michelle Edington - 6<sup>th</sup> Grade Reader's Workshop Professional Development - 6 hours Rebecca Younce - 6<sup>th</sup> Grade Reader's Workshop Professional Development - 6 hours Rusty Emmert - 6<sup>th</sup> Grade Reader's Workshop Professional Development - 6 hours David Brockett - 6<sup>th</sup> Grade Reader's Workshop Professional Development - 6 hours Carol VanFleet - 6<sup>th</sup> Grade Reader's Workshop Professional Development - 6 hours Cathy Jensen - 6<sup>th</sup> Grade Reader's Workshop Professional Development - 6 hours Tracy Miller - 6<sup>th</sup> Grade Reader's Workshop Professional Development - 6 hours

Tracy Miller - 6<sup>th</sup> Grade Reader's Workshop Professional Development - 6 hours
Joel Luckey - 6<sup>th</sup> Grade Reader's Workshop Professional Development - 6 hours
Diann Bontrager - 6<sup>th</sup> Grade Reader's Workshop Professional Development - 6 hours

Cindy Swank - 6th Grade Reader's Workshop Professional Development - 6 hours

Melinda Myers - 6<sup>th</sup> Grade Reader's Workshop Professional Development - 6 hours

June 28, 2010

The West Noble Board of Education met on June 28, 2010, at 7:00 pm, with all members present. Board Vice-President Scott Pounds called the meeting to order and asked all visitors to register.

Superintendent VanDuyne announced that Karen Hoover has completed the requirements to be certified by the Indiana Association of School Business Officials as a human resource specialist.

Minutes of the June 14, 2010, board meeting were presented for approval. Jim Kiester made a motion to approve the minutes as presented and Jeana Leamon seconded. Motion carried 7-0.

A claims list was reviewed by board members. Mary Wysong made a motion to approve payment of claims #17575 to #17824 in the amount of \$3,070,152.59. Jim Hosford seconded and motion carried 7-0.

An employment listing was submitted for board approval (see attached). Jim Hosford made a motion to approve the recommendations on the employment listing and Chris Mershman seconded. Motion carried 6-0-1.

Board members reviewed upcoming agenda topics and events.

Superintendent VanDuyne submitted a request from volleyball coach Danielle Powell to take the high school volleyball team to the Trading Post in Mongo, IN, for an overnight summer camp from July 16 to 17, 2010. Jim Kiester made a motion to approve and Mary Wysong seconded. Motion carried

Superintendent VanDuyne updated board members on a recent conference that he and other staff attended on differential instruction. He also announced that Dekko awarded a \$500 grant to West Noble for the gains made by students on the ISTEP tests.

Second reading was held on the textbook rental fees for the 2010-2011 school year and using the APEX program for the alternative program at the West Noble Middle School and for credit recovery and schedule conflicts at West Noble High School. Jeana Leamon made a motion to approve the 2010-2011 textbook rental fees and the APEX program for aforementioned use. Mary Wysong seconded and motion carried 7-0.

Greg Cox, board president, presented a bell to Scott Pounds for his 12 years of service as a board member.

Jim Kiester made a motion to adjourn and Scott Pounds seconded. Motion carried 7-0.

APPROVED: July 12, 2010

### EMPLOYMENT LISTING

June 28, 2010

#### Correction (from 6/14/10)

Diane Kehoe - Fundations Training - 3 hours - \$200.00 stipend - Not Eva Marie Harris

#### Certified

James Best – Teacher Print Shop (25 days) 7/01/10 – 8/17/10

#### Resignations

Julia Shepherd-Gibbons – Yearbook Sponsor – H.S. Tammi Hicks – 5<sup>th</sup> Gr Cross Country Coach

#### Service Agreements

Jan Reidenbach – Summer Help – Custodian – M.S. Emily Hursey – Summer Help – Custodian – M.S. Deb Rodriguez – Summer Help – Transportation Assistant

#### Extra-Curricular

Steve Atz - Baseball - Assistant Coach - H.S.

David Brockett - Basketball - Freshmen (B)

Jeff Burns - Basketball - B-Team (G) - H.S.

Deb Rodriguez – Basketball – 6<sup>th</sup> Grade (G)

Rebecca Younce - Basketball - Freshmen (G)

Teri Kruger - BPA

Elliott McCraner - BPA

Rhonda Cunningham - Class Advisor - Sr.

Rhonda Cunningham - Club/Org. - Charger Care

Mark Schermerhorn - Club/Org. - Letterman's Club

Patricia Myers - Club/Org. - SADD

Emily Worrell – Cheerleaders – Basketball - H.S.

Emily Worrell - Cheerleaders - Football - H.S.

Emily Worrell – Cheerleaders – Summer 2010 - H.S.

Julie Lutton - Cheerleaders - M.S.

Nick Juday - Football - Assistant Coach - H.S.

Jared Knipper – Football – Assistant Coach – H.S.

Gretchen Martin - Golf - Head Coach (G) - H.S.

Kim Baker – Gymnastics – Assistant Coach – M.S.

Julie Replogle – Gymnastics – Head Coach – M.S.

Faith Smith – Gymnastics – Head Coach – H.S.

Jared Knipper – Science Fair – Bldg Rep – L.E.

Ampelio Pizana - Soccer Head Coach (B) - H.S.

Bobby Fish - Softball - Head Coach

Jared Knipper - Softball - Assistant Coach

Jammie Salas - Student Council Advisor - H.S. (2009-10)

Teri Kruger - Team Leader - Business - H.S.

Cliff Schwartz - Team Leader - Foreign Language - H.S.

J.D. Emmert – Tennis – Head Coach (G) – H.S.

Nichole Emmert - Track - Head Coach (G) - H.S.

Timothy Leamon – Track – Assistant Coach (B) – H.S.

Deb Rodriguez – Track – Head Coach (G) – M.S.

Jason Fleming - Volleyball - Assistant - H.S.

Carla Gierhan – Volleyball – 8<sup>th</sup> Grade

Thomas Marsh – Wrestling – Head Coach – M.S.

Thomas Marsh – Wrestling – Assistant Coach – H.S.

Kathy West - Yearbook - M.S.

# WEST NOBLE SCHOOL CORPORATION Book Rental 2010-11

	Books	Fees	Total
Kindergarten	\$58.00	\$10.00	\$68.00
Grade 1	\$75.00	\$17.00	\$92.00
Grade 2	\$72.00	\$20.00	\$92.00
Grade 3	\$86.00	\$11.00	\$97.00
Grade 4	\$88.00	\$11.00	\$99.00
Grade 5	\$72.00	\$26.00	\$98.00
Grade 6	\$76.00	\$36.00	\$112.00
Grade 7	\$72.00	\$34.00	\$106.00
Grade 8	\$77.00	\$33.00	\$110.00

Grades 9-12 **per class** 

Any high school student who drops a class with the permission of the guidance department before the official drop date will be entitled to a refund for that class.

		2010-2011		
Course #	Course Name	TBR	Workbooks	Fees
0.01	Design Procs (IS)	\$14.00		\$20.00
	ENL 1	\$11.00	\$11.50	
2.01	ENL II	\$11.00	\$11.50	
	ENL III	\$11.00	\$11.50	
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